MINUTES OF THE REGULAR CITY OF OROFINO
PLANNING AND ZONING COMMISSION MEETING HELD
AUGUST 21, 2018, AT 6:00 PM AT
217 FIRST STREET, OROFINO, ID 83544

CALL TO ORDER
The City of Orofino Planning and Zoning Commission met on Tuesday, August 21, 2018, in the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum being present, Chairwoman Gortsema called the meeting to order at 6:00 p.m.

Chairwoman Gortsema requested roll call: Rita Kaufman, Kaye Carver, Teena Gortsema, Elizabeth Steiner, and Erick Knight

Commission Members Present:
Chairwoman Gortsema, Commissioner Kaufman, Commissioner Steiner, and Commissioner Knight

Commission Members Absent:
Commissioner Carver

Staff Members Present:
Building Official Todd Perry and Recording Secretary Bobbi Kaufman

Guests Present:
Ken Harvey, Nancy Butler, and Heather Knight

The agenda was approved. The minutes for June 19, 2018, were approved as written.

PUBLIC MEETING
Administrator Perry discussed the comprehensive plan and that Chapter 5 is the Land Use Chapter and affects the Planning and Zoning the most. As part of the comprehensive plan, policy and procedures have to be developed.

Another topic of discussion is the Area of City Impact and reviewing it now that the annexation has been done.

NEW BUSINESS/ANNOUNCEMENT
None

ADJOURNMENT
Commissioner Steiner made a MOTION to adjourn at 6:16 p.m. Commissioner Knight second. Chairwoman Gortsema put the motion to a vote. The motion carried unanimously.

Minutes approved on this 20th day of November, 2018.
Respectfully submitted,

Ms. Bobbi Kaufman
Acting Recording Secretary

City of Orofino Planning and Zoning Meeting Held August 21, 2018
MINUTES OF THE REGULAR CITY OF OROFINO
PLANNING AND ZONING COMMISSION MEETING HELD
SEPTEMBER 18, 2018, AT 6:00 PM AT
217 FIRST STREET, OROFINO, ID 83544

CALL TO ORDER
The City of Orofino Planning and Zoning Commission met on Tuesday, September 18, 2018, in
the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum was not
present. Administrator Perry opened the meeting at 6:05 p.m.

Commission Members Present:
Commissioner Carver and Commissioner Kaufman

Commission Members Absent:
Chairwoman Gortsema, Commissioner Steiner, and Commissioner Knight

Staff Members Present:
Building Official Todd Perry and Recording Secretary Bobbi Kaufman

Guests Present:
Ken Harvey

PUBLIC MEETING
Administrator Perry discussed Chapter 5 of the comprehensive plan. The land use component is
the most important element of the comprehensive plan. He looked at other comprehensive plans
for cities the same size as Orofino to find a good example and shared that information with the
commission.

NEW BUSINESS/ANNOUNCEMENT
Clearwater County Building and Planning Administrator Bobbi Kaufman discussed moving the
October 16, 2018, regular scheduled meeting and having a combined meeting with the
Clearwater County Planning and Zoning Commission at their regular scheduled meeting at the
county courthouse Wednesday, October 17, 2018, to review the Area of City Impact zoning
regulations for the county. Administrator Perry is going to contact the other members regarding
this.

ADJOURNMENT
The meeting was adjourned at 6:45 p.m.

Minutes approved on this 20th day of November, 2018.
Respectfully submitted,

Ms. Bobbi Kaufman
Acting Recording Secretary
MINUTES OF THE REGULAR CITY OF OROFINO
PLANNING AND ZONING COMMISSION MEETING HELD
OCTOBER 16, 2018, AT 6:00 PM AT
217 FIRST STREET, OROFINO, ID 83544

CALL TO ORDER
The City of Orofino Planning and Zoning Commission and Clearwater County Planning and
Zoning Commissioner met on Tuesday, October 16, 2018, in the Council Chambers of City Hall
at 217 First Street, Orofino, Idaho. Acting Administrator Kaufman called the meeting to order
and introduced everyone at 6:00 p.m. This meeting was not recorded.

Commission Members Present:
City of Orofino Planning and Zoning: Chairwoman Gortsema, Commissioner Carver,
Commissioner Kaufman, Commissioner Knight, and Commissioner Steiner

Clearwater County Planning and Zoning: Chairman Bruce, Commissioner Hairston,
Commissioner Jordan, Commissioner Ketchum, and Commissioner Lewis.

Commission Members Absent:
Clearwater County Planning and Zoning: Commissioner Bostick, Commissioner Brown,
Vice Chairman Donner, Commissioner Steiner

Staff Members Present:
Acting Administrator and Recording Secretary Bobbi Kaufman

Guests Present:
Heather Knight, Elizabeth Morgan, and Nancy Butler

PUBLIC MEETING
The Clearwater County Planning and Zoning Commission moved their regular scheduled
meeting date and location from Wednesday, October 17, 2018, to Tuesday, October 16, 2018, in
the Orofino City Hall Council Chambers. The purpose was to conduct a combined meeting
between the Clearwater County Planning and Zoning Commission and the City of Orofino
Planning and Zoning Commission to review land use designations within the Area of City
Impact.

Administrator Kaufman had maps printed to show the zoning designations for the city and
county in the Area of City Impact along Highway 12 and Michigan Ave/Grangemont Rd. These
layers are all available on the county web map. The Mixed Use District for the city was
discussed by each Commission.

ADJOURNMENT
The meeting was adjourned at 6:30 p.m.

Minutes approved on this 20th day of November, 2018.
Respectfully submitted,

Bobbi Kaufman
Acting Recording Secretary

City of Orofino Planning and Zoning Meeting Held October 16, 2018