CALL TO ORDER
The City of Orofino Planning and Zoning Commission met on Tuesday, April 16, 2019, in the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum being present, Chairwoman Gortsema opened the meeting at 6:00 p.m. followed by the Pledge of Allegiance.

Commission Members Present:
Chairwoman Gortsema, Commissioner Kaufman, Commissioner Carver, Commissioner Steiner, and Commissioner Knight

Commission Members Absent:
None

Staff Members Present:
Building Official Todd Perry and Recording Secretary Bobbi Kaufman

Guests Present:
Ken Harvey, Ryan Smathers, Heather Smathers, Traci Phillips, Wendi Richardson, Heather Knight, Joann Sharrai, Michael Mount, Joan Mount, Elizabeth Morgan, and Nancy Butler

The agenda was approved. The minutes for March 19, 2019, were approved as written. Chairwoman Gortsema opened the public hearing and explained the procedures.

PUBLIC HEARING
• Application (Annexation and Zoning Classification of 319 115th Street) is a request for voluntarily annexation into the city limits of Orofino along with an annexation plan and zoning classification by Mr. Ryan and Mrs. Heather Smathers. The property is located in Section 2, Township 36 North, and Range 1 East, at 319 115th Street, Orofino, ID 83544, within the unincorporated Area of City Impact. The proposed annexation plan classifies the request as Category A with a zoning recommendation of R-3, the Multi-Family Residential District.

Testimony by applicant:
MRS. HEATHER SMATHERS [100 NEZ PERCE COURT, PO BOX 1671 OROFINO, ID 83544] explained that her husband and she are requesting to have the property they are purchasing at 319 115th Street, Orofino, to be annexed into the city limits of Orofino. Their request meets state statute, the property is adjacent to the city limits, and the requested zoning meets the minimum city code standards for city lot size and setbacks.

Staff report by administrator:
Administrator Perry presented the staff report along with exhibits to the Planning and Zoning Commission.

No written or oral testimony was received. No supporting testimony.
Neutral testimony:
MR. KENNETH HARVEY [13600 FREEMONT STREET, OROFINO, ID 83544] explained that he grew up on 115th Street, Orofino, and how this property was left out of the 1969 annexation. He asked questions regarding who requested the annexation and if the property is not sold, will the annexation still take place.

No opposing testimony.

Rebuttal:
MR. RYAN SMATHERS [100 NEZ PERCE COURT, PO BOX 1671 OROFINO, ID 83544] answered the questions Mr. Harvey asked.

Chairwoman Gortsema closed the hearing to public comment and opened to debate and discussion by the Commission.

Debate and Discussion:
Commissioner Knight asked about the questions regarding the proposed annexation. Administrator Perry explained that the annexation will continue regardless if the property is sold or not.

There being no further debate or discussion, Commissioner Carver made the MOTION: “I move that the Planning and Zoning Commission has determined the classification and procedure defining a Category A Annexation were met; and in accordance with City Code and State Statue, recommends to the City Council, as governing board, to adopt the plan and to declare the property being annexed at 319 115th Street, Orofino, ID, be zoned R-3, the Multiple-Family Dwelling District.” Commissioner Kaufman second.

There being no further discussion among the Commission, Chairwoman Gortsema put the motion to a roll call vote: Commissioner Kaufman-Yes; Commissioner Carver-Yes; Chairwoman Gortsema-Yes; Commissioner Steiner-Yes; and Commissioner Knight-Yes. The motion passed unanimously. The findings of facts will be presented to the city council by Administrator Perry. There will not be another public hearing. The City of Orofino City Council, as governing board, will make a final determination of the request for annexation on April 23, 2019, with a passage of an ordinance.

NEW BUSINESS/ANNOUNCEMENT
The Planning and Zoning Commission will not have a meeting in May.

ADJOURNMENT
Commissioner Carver made a MOTION to adjourn at 6:17 p.m. Commissioner Knight second. Chairwoman Gortsema put the motion to a vote. The motion carried unanimously.

Minutes approved on this 18th day of June, 2019.
Respectively submitted,

Ms. Bobbi Kaufman
Acting Recording Secretary