MINUTES OF THE REGULAR COUNCIL MEETING 9/27/2022

Mayor Sean Simmons
6:00 p.m.

Council Members:  Mike Gladhart, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff:  Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Bart Jones and Police Chief-Jeff Wilson

Guests:  Jeff Henson, L.J. Reece, Mary Stanley, Sal Lauria, Shelly Donner, Helen Clark and Sgt. Vince Frazier

Media:  Elizabeth Morgan

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes for September 13, 2022 as presented. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

A copy of the Urban Forests of Orofino Meeting Minutes for September 6, 2022 was submitted to the Council for review and information.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills, plus the additional bills and the payroll dated September 24, 2022. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PUBLIC HEARING

Amend Ordinance No. 816 Appropriation Ordinance FY 2021-2022
Mayor Simmons opened the Public Hearing at 6:06 p.m. Mayor Simmons asked staff if there was any written comments or communications for or against amending the Appropriation Ordinance No. 816 FY 2021-2022. Staff replied, “There was no correspondence or comments regarding the amendment”. Mayor Simmons inquired if there is any questions, or testimony for or against the amendment from the audience. There was no comments from the public. Mayor Simmons closed the Public Hearing at 6:08 p.m.

City of Orofino Regular Council Meeting held 9/27/2022
Letter of Resignation-A Letter of Resignation was submitted to the Mayor and Council from City Clerk Janet R. Montambo. Clerk Montambo will retire from her position December 1, 2022, with her final day of work for payroll and PERSI purposes will be Friday, November 18, 2022. Clerk Montambo thanked Mayor Simmons and Council for the opportunity to work for the city for the past (33 ½) thirty three and half years.

Updated Airport Improvements-A copy of the Orofino Municipal Airport updated improvement report was submitted to the Council for review and information as follows:

2022: Parallel Taxiway/Portions of Adjacent Apron Rehabilitation (Design)
Perimeter Fence (Environmental Surveys, Cultural Resources Assessment, Design)
Snow Removal Equipment Purchase, Non-AIP

2023: Parallel Taxiway Rehabilitation, Mill and Overlay (Construction)
Portions of Adjacent Apron Rehabilitation, Mill and Overly (Construction)
Perimeter Fence (Construction)
Runway Rehabilitation, Crack Fill/Seal Coat (Design)
Obstruction Review/Lighting (Design)

2024: Runway Rehabilitation, Crack Fill/Seal Coat (Construction)
Apron Rehabilitation, Crack Fill/Seal Coat (Construction)
Public Access Road Rehabilitation (Construction) Non-AIP
Carry Over NPE Entitlements

2025: Obstruction Review/Lighting (Construction)
Carry Over NPE Entitlements

2026: Masterplan Update

2027: Runway Rehabilitation Mill and Overlay (Design)
Parallel Taxiway Rehabilitation, Crack Fill/Seal Coat (Design)
Apron Rehabilitation, Crack Fill/Seal Coat (Design)

McCollum Restaurants, LLC Pizza Factory New Owner Beer/Wine License-Councilmember Dunaway made a MOTION to accept McCollum Restaurants, LLC Pizza Factory Beer/Wine License under a new owner. Councilmember’s Schrader and Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported he was approached by two seniors who are interested on painting four square and hopscotch games on the Basketball Courts for their Senior
Projects. They will also paint these at several other parks. Smathers announced Councilmember Schrader, Jim Thornton, and Todd Perry is cutting firewood to donate to the Senior Citizens for a fund raiser. There is more trees to be cut up for fire wood. For anyone who wants to help they will be there after 5:00 p.m. Smathers announced this Friday City Hall will close at 2:00 p.m., so employees can attend Police Chief Wilson’s Retirement Party.

Treasurer—Treasurer Wilson reported she is busy with year-end reports. In other news, Wilson reported she along with Clerk Montambo attended the annual ICCTFOA Conference in Coeur d’Alene. During the conference Clerk Montambo received the Dr. James Weatherby Service Award. Annually ICCTFOA vote for an individual through-out the State of Idaho to give the award for recognition of outstanding service who has served the city clerks, treasurers and finance officers in their pursuit of excellence, effectiveness and efficiency in municipal government. Mayor Simmons and Councilmembers congratulated Clerk Montambo.

Building Official—Building Official Perry reported he is working on three Nuisance Violations. The oldest one was due today. The resident wrote a letter and opted to have a hearing with the Council. That hearing with the individual is set for October 11, 2022. At that time the Council will decide to give that resident more time to mitigate his nuisance. It was noted a building permit was issued for renovation on the Shopko Building, by Thanksgiving the owner hopes to be open for business.

Public Works—Public Works Supervisor Miller reported the paving of the streets are completed, and all went well with no problems. Lumberjack Days went well, there was no damage to the park. There was a sink hole in the park but had nothing to do with Lumberjack Days. In other news GC Systems completed the clay valve exercise. The valve at Wixon Heights is past its life time and will need to be replaced in the future. It will cost approximately $15,000 to replace the valve. It was noted public works crew installed the manhole on H street. Miller reported public works crew will begin the sewer flushing on the city system. Councilmember Swayne complimented all who helped out during the Lumberjack Days.

Police—Police Chief Wilson reported Lumberjack Days went well. There was only one arrest. Chief Wilson wanted to give a shout out to Officer Walt Wilkerson he was very helpful over the week-end. Wilson reported there was a good turnout in attendance at last week’s Open House. There was good feedback regarding the building. In other news, Chief Wilson reported Ty Smith, from Clearwater County Sheriff’s office was sworn in today and agreed to work part time one day a week for the police department until they can hire more officer’s. The department now have 2 full time officer’s with one part time, based on the current three employees to cover all of the shifts they have to work overtime because they are shorthanded. Before, they managed time when they did have all officers on board and did not accrual any comp time. Now the remaining three will rack up comp time and then it will be hard for them to burn the time. Police Chief Wilson was inquiring if the Council will pay overtime until more police officers can be hired. There are 14 different shifts that will need to be covered. Councilmember Swayne was inquiring if Matt and Tom had been paid out on comp time, Treasurer Wilson responded that Tom did not have any comp time on the books, and Matt was paid out 26 ½ hours. Councilmember Dunaway made a
MOTION to allow overtime pay until full staff in January 2023. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

Water/Wastewater-Water/Wastewater Supervisor Martin reported regarding the odor at the wastewater plant it is because the microbiology was killed when two different vehicles were dumping black sludge in the system. Martin reported they are looking at footage on the camera to identify who is actually dumping. Martin will contact the person who is identified and let them know no more commercial dumping is allowed. Martin will put signage up to let people know commercial dumping is not allowed. Councilmember’s expressed once the person is identified is there anything in place to ticket or prosecute the violators. Martin replied we may have something in the ordinance to prosecute future violators.

Fire-Fire Chief Jones reported the Lumberjack Days Pancake Breakfast went well and they had a good turn-out, after paying the bills the department received approximately $2,800. In other news, the call volume for September, the Department responded to 6 Fire Calls and 9 Rescue calls, the majority of calls were in the last 7 days. Fire Chief Jones reported Monday the fire department had training on Chimney Fire’s and they met with Darrin Smith, Clearwater County EMS. It was good training for the department. Jones reported he interviewed 2 candidates for the Fire Department, and he will go to the High School to inquire if any of the students are interested in the Fire Cadet Program. Jones is working on a GPS system to identify where all of the hydrants are located in the city and rural fire district. He will have a GIS map made up where he can get three (3) for free.

RESOLUTION

RESOLUTION NO. 22-518-AMENDMENT TO THE ESTABLISHMENT OF A HEALTH REIMBURSEMENT ARRANGEMENT/VOLUNTARY EMPLOYEES’ BENEFICIARY ASSOCIATION (HRA VEBA) PLAN. (NEW EMPLOYEES WILL BE ELIGIBLE FOR MEDICAL PREMIUM AND HRA VEBA CONTRIBUTIONS BEGINNING A FULL THIRTY (30) DAYS AFTER INITIAL EMPLOYMENT).

Councilmember Dunaway made a MOTION to adopt Resolution No. 22-518 Amendment to the Heath Reimbursement Arrangement/Voluntary Employees’ Beneficiary Association (HRA VEBA) Plan. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

ORDINANCE

ORDINANCE NO. 820-AN ORDINANCE OF THE CITY OF OROFINO, IDAHO AMENDING ORDINANCE NO. 816, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR OCTOBER 1, 2021 THRU SEPTEMBER 30, 2022. APPROPRIATING ADDITIONAL MONIES FROM THE GENERAL FUND – AIRPORT FAA GRANT IN THE SUM OF $68,472.00; AIRPORT FAA GRANT (CARES ACT) IN THE SUM OF $11,511.00; CLEARWATER COUNTY ECONOMIC DEVELOPMENT – SAFE ROUTES TO SCHOOL

City of Orofino Regular Council Meeting held 9/27/2022
GRANT FUND IN THE SUM OF $6,220.00; AIRPORT – REFUNDS & REIMBURSEMENTS IN THE SUM OF $74,968.00; POLICE DEPARTMENT – ARPA FUNDS IN THE SUM OF $40,000.00; FINANCE & ADMINISTRATION – CARRYOVER IN THE SUM OF $9,721.00; POLICE DEPARTMENT – CARRYOVER IN THE SUM OF $1,807.00; THE STREET FUND CARRYOVER IN THE SUM OF $19,076.00; THE RECREATION FUND – CARRYOVER IN THE SUM OF $7,109.00; THE OROFINO BUSINESS CENTER FUND – CARRYOVER IN THE SUM OF $21,842.00; COMMUNITY TRANSFORMATION FUND – CARRYOVER IN THE SUM OF $98,073.00; WATER/WASTEWATER FUND – CARRYOVER IN THE SUM OF $114,155.00; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Dunaway made a MOTION to adopt Ordinance No. 820 under the suspension of the rule requiring three complete and separate readings, and that it be read by Title only. Councilmember Schrader seconded the motion, Clerk Montambo read Ordinance No. 820 by Title only. Ordinance No. 820 passed with a roll call vote as follows: Councilmember Donner, Aye; Councilmember Tilley, Aye; Councilmember Schrader, Aye; Councilmember Dunaway, Aye; Councilmember Swayne, Aye and Councilmember Gladhart, Aye.

PUBLIC COMMENT

Jeff Henson, Sal Lauria and Mary Stanley voiced their concerns to the Mayor and Council regarding the increase on speeding traffic on Brown Avenue. It was noted the worst time the traffic is before and after sports activities at the Orofino Elementary. Ms. Stanley suggested that Yield Signs should be installed where there is no Stop signs. That might help slow down the speeders. Another suggestion was to install speed bumps, but after more discussion it was noted it would be a hazard in the winter time when snowplows need to plow snow. Police Chief Wilson agreed 25 is too fast for those back streets and a “Speed Study” would need to happen before it can be lowered to a lower speed.

ADJOURNMENT

At 7:03 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

ATTEST:
Janet R. Montambo, City Clerk

Sean Simmons, Mayor

City of Orofino Regular Council Meeting held 9/27/2022