MINUTES OF THE REGULAR COUNCIL MEETING HELD 8/13/2019

Mayor Ryan Smathers
6:00 p.m.
Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Linda Dugger

Media: No one in attendance

AMENDMENT TO AGENDA

Councilmember Simmons made a MOTION to amend the agenda and add the Additional Bills as presented. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written for July 23, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending August 3, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

New Life Church Request - Linda Dugger, member of New Life Church requested to block off Johnson Avenue from Michigan to College Street. New Life Church will utilize the street and host a Community Block Party. The event will be held on Saturday, September 28, 2019 from 3:00 p.m. to 10:00 p.m. Ms. Dugger commented all the other churches were invited to
participate. The activities for the event will be live music, a bar-be-que, kid’s games, a puppet show and karaoke. Ms. Dugger stated the only businesses that would be affected is the Rex Theatre and the Oasis. Ms. Dugger will contact these two businesses and apprise them of the event. Councilmember Schrader made a MOTION to grant the request to block off Johnson Avenue from Michigan to College Street for the September 28, 2019 Community Block Park from 3:00 p.m. to 10:00 p.m. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

Planning and Zoning Commission Appointment - Brett (Abe) Blimka submitted his application for the vacant position on the Planning and Zoning Commission. Erik Knight recently resigned from the Planning and Zoning Commission because he and his family moved to Lewiston. Mayor Smathers made a recommendation to accept Brett (Abe) Blimka’s application and appoint him to the Planning and Zoning Commission. Councilmember Simmons made a MOTION to accept Mayor Smathers recommendation and appoint Brett (Abe) Blimka to the Planning and Zoning Commission. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Adopt Tentative FY 2019-20 Budget - Treasurer Wilson reported that the Tentative Budget for FY 2019-20 is set at $6,941,495. The overall budget is higher than last year’s budget due to the requirement of repair work on the one-million-gallon water reservoir for $250,000 and the purchase of a new Street Sweeper for $250,000. If it wasn’t for these two expenditures, the proposed budget would be lower than last year’s budget. Wilson informed the council that the Tentative Budget needs to be adopted and a Public Hearing needs to be set for August 27, 2019. Wilson also indicated that a second Public Hearing needs to be held because Sanitation rates needs to increase to do due to a 2.9% increase being requested from Nadl/Simmons Enterprise contract. Councilmember Dunaway made a MOTION to adopt the Tentative Budget FY 2019-20 in the amount of $6,941,495 and set a Public Hearing date August 27, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

Administrator - Administrator Laam reported he is in the process of reviewing the Sanitation Agreement, the Orofino Business Center leases and the Lamar Advertising Agreement. Most of the leases and agreements are operating under a five-year extension period built into their original agreements. In other news, Laam reported the City has an Electric Franchise Agreement/Ordinance with Avista Utilities. The Agreement was entered into in 1990 and is a nonexclusive twenty-five-year agreement approved by the voters of Orofino. The agreement also stipulates that if other electrical companies provide electrical services in Orofino, they too have to enter into a Franchise agreement and pay the same percentage fee as Avista. Since the city annexed the Konkoville area, which is serviced by Clearwater Power, then discussions of a Franchise Fee with them needs to begin.

Treasurer - Treasurer Wilson submitted the Clearwater County Tax Revenue Report ending July 30, 2019, the Cable and Electric Revenue Recap Report ending July 2019 and the Treasurer’s Quarterly Financial Report 3rd Quarter ending June 30, 2019 to the Council for review.

Building Official - Building Official Perry submitted the July 2019 Building Permit Report. Perry reported he is busy sending out weed letters to property owners that is out of compliance.
Perry did a final inspection on the new Forest Service Building and he will do a final inspection on a new house. It was noted Planning and Zoning will hold a public hearing on a Variance Application. The Commission will submit a recommendation to the Council for a final review and approval of the Variance Application at the August 27, 2019 meeting.

Public Works - Public Works Supervisor Miller reported his crew has finished setting up the mag chloride tank on the Highway 12 property. The tank is set up to gravity feed to fill the tank on the truck. In other news, Miller is working with the Sewer Vacuum Company that is cleaning the sewer line at the park and the sewer line by Orofino Builders Supply. The company is making headway, but the process is slow due to the condition of the lines. They are vacuuming out a lot of silt and rocks that has accumulated over the years and causing the problems in the line. Miller commented that when these lines were installed, they placed some 90-degree elbows in the lines which are causing many of the problems we are experiencing.

Miller also noted a new water pump was purchased for the McCandless Water Reservoir. Public Works assisted the Clearwater County Road Department in cleaning the ditch-line leading up to Wixon Heights. And finally, Miller informed the Council that Robert Baugh tested for the Wastewater One certification and passed.

Police - Police Chief Wilson reported Kasey, the city’s K-9 Dog will be retired at the end of this month. Kasey has served the Department well over the years and is now ready for retirement. With no other officer interested in continuing with a new K-9 Drug Dog, the program will be removed from the budget and the program will be discontinued. Officer Russell, who is Kasey’s handler, would like to keep Kasey as a pet for the rest of her life. Police Chief would like a motion from the Council to retire the K-9 and discontinue with the program. Administrator Laam commented a Resolution will be placed for Council approval at the next Council Meeting.

Water/Wastewater - Water/Wastewater Supervisor Martin reported on behalf of the City, he received the 2017 DWSRF Waters Award from the Idaho Department of Environmental Quality and the Environmental Protection Agency. The award was for excellence in providing safe drinking water to the community using the Drinking Water State Revolving Fund program. The City received recognition by converting from a Conventional Filtration System to a Membrane Filtration System and installing energy efficient pumps.

Fire - Fire Chief Hoyt reported this past weekend the Fire Department attended the Extrication Training conducted in Orofino and everything went well. It was noted Austin and Andrew Bird who are Cadets in the Fire Department will turn 18 and officially be able to assist in firefighting. In other news, Fire Chief Hoyt will appoint Bart Jones as Assistant Fire Chief.

Councilmember Gardner voiced concerns with the choice of the Assistant Fire Chief. Gardner did not think Bart Jones had the experience or enough training to be an Assistant Fire Chief. It was noted Assistant Fire Chief Keith Brink resigned several months ago from the Department and will be of some assistance to the Department, but not in the same capacity as he has before. he was gearing up to retire. Gardner also inquired about some of the equipment that was used when responding to a car accident.
ANNOUNCEMENTS

Clerk Montambo announced Monday August 26, 2019 is the first day candidates can pick up a Declaration of Candidacy and September 6, 2019 is the deadline for filing the petitions. Mayor Smathers, Councilmember Gardner, Councilmember Dunaway and Councilmember Tilley terms will expire January 1, 2020.

ADJOURNMENT

At 6:52 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Simmons seconded the motion and it carried unanimously.

Ryan Smathers, Mayor

ATTEST:

Janet R. Montambo

Janet R. Montambo, City Clerk