MINUTES OF THE REGULAR COUNCIL MEETING 8/11/2020

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: City Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin and Fire Chief-Jon Hoyt

Absent: Police Chief-Jeff Wilson

Guest: Ken Harvey

Media: Elizabeth Morgan

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on July 28, 2020. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Swayne made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending August 1, 2020. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Adopt the FY 2021 Tentative Budget - Councilmember Dunaway made a MOTION to adopt the FY 2021 Tentative Budget in the amount $7,925,555 and set the Public Hearing date August 25, 2020. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

FY 2019-20 Budget Amendment - Councilmember Swayne made a MOTION to adopt the FY 2019-20 Budget Amendment in the amount of $242,239 and set the Public Hearing date August
25, 2020. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

Cost Recovery Program for Orofino Fire Department-Councilmember Schrader made a MOTION to have a Public Hearing on the Cost Recovery Program for the Orofino Fire Department and set the date for the public hearing on August 25, 2020. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Thank you Note-The City of Orofino Mayor, Council and staff received a Thank you Note from Rick Laam. Laam thanked the city for the open house reception, lunch, Proclamation and gift certificate. Laam stated he will cherish his last day of work and his friends for eternity.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported his report is budget related. The Fee Schedule will be updated with the increase for the Commercial Sanitation Rates. Residential rates will stay the same. It was brought to our attention there was a discrepancy in the commercial billing. In other news Smathers commented Clearwater County Ambulance balanced their budget, and to date the City has not received the requested information from Orofino Rural Fire District.

Treasurer-Treasurer Wilson submitted the Clearwater County Tax, Cable, Electric and State Revenue Recap Report ending July 30, 2020 to the Council for review.

Building Official-Building Official Perry submitted the July 2020 Building Permit Report to the Council for review. Perry reported he was out of the office last week and playing catch up with phone calls and inspections on building projects this week.

Public Works-Public Works Supervisor Miller reported the Street Paving project is completed. This week Aaron from Legacy Company will begin the hot patching in several places through-out the City. Aaron will also do some hot patching for the Company (s) that completed the boring in the road when installing the fiber optic. Miller commented public works crew is busy with weed spraying, mowing and maintenance on the sprinklers. It was noted the line item for the Tennis Courts Maintenance went over budget by $1,000 for supplies to fix the cracks. Lupe’ Sims and John Hughes has volunteered numerous hours in patching the Tennis Courts. After patching the cracks they will apply a Dura-seal over the courts for the final touch to protect the filled cracks.

Police-No report. Police Chief Wilson was not in attendance of the meeting. Administrator Smathers reported Chief Wilson was covering night shift for one of his employees and was called out and won’t make it to tonight’s meeting.

Water/Wastewater-Water Wastewater Supervisor Martin reported Canada Hill Tank Project will take place after Labor Day. Councilmember Swayne inquired how long will it take to complete the project. Martin commented it will take thirty (30) days.

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Fire Chief Hoyt reported he received two Thermal Imaging camera's from the Cares Act Grant to install on the Fire Trucks. There was no cost to the Orofino Fire Department.

RESOLUTION

Resolution No. 20-493 Salary Schedule-A RESOLUTION BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF OROFINO, IDAHO, AUTHORIZING THE ELIMINATION OF THE CURRENT EMPLOYEE SALARY SCHEDULE; AUTHORIZING THE IMPLEMENTATION OF A NEW EMPLOYEE SALARY SYSTEM PURSUANT TO ORDINANCE NO. 810; AND ESTABLISHING AN EFFECTIVE DATE.

Councilmember Tilley made a MOTION to adopt Resolution No. 20-493 Salary Schedule. Councilmember's Swayne and Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

ADJOURNMENT

At 6:18 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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