MINUTES OF THE REGULAR COUNCIL MEETING 8/10/2021

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Ernest Tuning, Jeff Henson, Morgan Adams, Austin Bird, Tye Barnett, Alex Irby, Michelle Gladhart, Tina and Sal Lauria

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on July 27, 2021 as written. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills as presented and the payroll dated July 21, 2021. Councilmember Isbelle seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Orofino Fire Department Commendation Award-Mayor Simmons presented Orofino Fire Department Employee, Austin Bird a Commendation Award. Mayor Simmons announced to the Council and audience, on the evening hours of July 11, 2021, Austin Bird responded to a Wildland Fire on Canada Hill. While helping to evacuate people from homes, Bird noticed an elderly resident inside her home. Knowing that she was in immediate danger, and noticing she was having a difficult time leaving her residence. Bird loaded her on his back, carrying her oxygen tank, up a hill, around a fence and to a waiting officer’s vehicle. He returned to the fire line to help his fellow firefighters to save her home and many others. The award to Austin Bird is for his bravery, City of Orofino Regular Council Meeting held 8-10-2021
dedication and service to the Citizens of Orofino. Mayor and Councilmembers all congratulated and thanked Austin Bird.

FY 2020 Audit Presentation-Scott Taylor, Presnell Gage-Cancelled and post-pone to August 24, 2021 Council meeting.

Orofino Rural Fire Agreement-Administrator Smathers submitted a final copy with the changes in the Orofino Rural Fire Agreement. Councilmember Swayne made a MOTION to approve the Orofino Rural Fire Agreement and send out a copy of the Orofino Rural Fire Agreement to the Orofino Rural Fire Board of Directors. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Revocable Encroachment Permit-A copy of the Revocable Encroachment Permit Application and General Conditions was submitted to the Council for a final review and approval. The permit will be issued at no cost to any business who want to utilize the city’s right-of-way or side walk. The business will need to submit a set of plans before a permit is issued. This Revocable Encroachment Permit can also be issued to any business with a valid license to sell alcoholic beverages as required by the State of Idaho, and Orofino Code 5-6-2 may allow the possession of open containers of alcoholic beverages on it business premises including such public space or property set forth in the revocable encroachment permit.

Councilmember Dunaway made a MOTION to approve the Revocable Encroachment Permit with the condition City Staff checks with State of Idaho Alcohol Bureau to verify criteria and guidelines for business’s to serve on the outside of building and on city’s right-of-way. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

Adopt Tentative Budget FY 2022 in the amount of $7,812,173 and set Public Hearing date for August 24, 2021-Councilmember Dunaway made a MOTION to adopt the Tentative Budget FY 2022 in the amount of $7,812,173 and set the Public Hearing date for August 24, 2021. Councilmember Schrader seconded the motion and the motion past with a roll call vote resulting in all ayes.

Plaza
Mayor Simmons addressed the audience saying that the Council will take positive comments, concerns or ideas regarding the downtown Plaza. Each speaker will have two minutes to deliver their information and please state their name and address.

Jeff Henson-527 Brown: Henson supports the Plaza but thinks it’s in the wrong place. During school time he picks up his grandchildren and often times he would like to take them to Augies and he turns off of Michigan on to Main Street and now has to go down another block to get to Augies on Johnson. Henson commented he witnessed a man standing on Johnson helping someone back onto Johnson where they were parked at the Plaza.
Tina Lauria-421 Brown: Ms. Lauria addressed the Council and commented it is a fantastic idea. It adds to the downtown area and helps the area business’s hold people longer to stop and walk around and explore.

Administrator Smathers commented Council gave city staff a $6,000 budget for the Plaza. The total amount that was spent thus far is approximately $4,500 for the tables, umbrellas, planters and other miscellaneous things. The barricades were free because the city had them. This is just a temporary fix. Waiting to hear input from the public good or bad before actually making a decision on whether it would be a permanent fixture. “Right now everything is temporary”. Councilmember Swayne commented reading through the email’s, the input on locating it somewhere else, the city can not demolish a private owner’s building to place the Plaza. Ms. Lauria announced she heard the history that the area was used in years past as the original Village Square where numerous events happened in that area, for example Christmas Tree lighting and Progressive Merchants give away Chamber bucks to spend in the downtown stores. Councilmember’s all agreed to give the Plaza more time before they make a decision to take it away or make it a permanent situation. In time, if it materialize to be a seasonal Plaza then more things can be added to make it more appealing. And if it is decided that the Plaza will not continue than all of the stuff that was purchased can be placed and used in other areas on city property.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported for years the city has been looking for area’s available on the Riverside area to add another park. It was brought to his attention that the Luthern Church as property off of their parking lot. Smathers will meet with Luther Church Board and inquire if they would allow the city to add some park fixtures, like basketball backboard and hoop, and other things for kids to use. “It’s not a perfect place, but perfect for trails and safe bicycle funds can help with purchasing equipment if allowed in that area”. Smathers will meet with them on Wednesday at 3:00 p.m. if any Councilmembers are interested in attending. In other news, Smathers met with Doral Hoff with ITD. Smathers had a good conversation and he mostly talked about history of Orofino. Smathers is hoping for a better communication and better working relationship with ITD. Subjects that was discussed was ADA compliance on Highway 7 and lights out on Highway 12. It was noted a new sign was ordered for the Police Department to be placed on the outside of their new building. Smathers inquired from the Council if they want to make any changes to where the Sand Volleyball Court will be placed in park before public works crew begin digging. It will be parallel with bleachers and will be placed between sprinkler lines. Councilmember Donner inquired if a cover will be placed over the sand when not in use. Smathers is looking into what can be used for a cover. All Councilmembers were in favor and to move forward with the Sand Volleyball Court in the Orofino Park.


City of Orofino Regular Council Meeting held 8-10-2021
Building Official—Building Official Perry reported he, Mike and Jim installed the railing on the platform for ADA wheel chair accessibility. Perry reported the roof will be installed in next year’s budget. Councilmember Schrader inquired if a pathway will be added along side the platform for wheel chairs to go into the area. Perry replied that can be included along with the roof.

Public Works—No report. Public Works Supervisor was not in attendance of the meeting. It was noted

Police—Police Chief Wilson reported that when he and his wife recently was visiting the San Juan Islands he had met a pilot and his wife who had visited the Orofino Airport and complimented “it was one of the nicest terminal’s along with courtesy cars available when arriving in the Orofino Airport that they have seen. In other news Wilson reported Compunet will begin pulling lines into the new building. Again they are waiting for more equipment to arrive before they can start installation. Wilson thinks it will be October 1st before everything will be in place for operations. It was noted Sergeant Frazier is working with Ziply Fiber in the park installing camera’s that will provide live feed to the Officer’s on their computers and phones. Officer Russell was able to use some of the pictures off of the live feed for a case that he was working on.

Water/Wastewater—Water/Wastewater Supervisor Martin reported they are doing routine maintenance. It was noted some parts are on back order. Martin started ordering for the Ultra Violet System and they will begin installing as soon as they receive it. Councilmember Swayne inquired would the city need to ration with the drought that is going on. Martin commented he is closely monitoring the usage at the RV Park, last month the city sold 32,000 gallons of bulk water and this month sold 83,000 gallons of water to patrons who live out of whose well is low or spring has dried up. Martin reported don’t want to ration. In the future we might want to install a Commercial Dispenser for trucks or big tanks to fill up faster for bulk water.

Fire—Fire Chief Hoyt attended a weekly Wildland Meeting with Idaho Department of Lands. The whole state of Idaho is under the Red Flag Warning with 102 to 106 degree seather with high winds coming through this week-end. There is an increase in structure fires due to metal sheds where people store gas cans and due to heat are exploding and causing structure fires.

It was noted the Fire Department has more smoke detectors and are given to the ones that can’t afford smoke alarms. Owners of rentals are required to have smoke alarms.

WORK SESSION

August 3, 2021 Meeting—Discussion on Open Container Ordinance and Revocable Encroachment Permit. Consensus was to move forward with Revocable Encroachment Permit and take out Plaza in the Open Container Amendment.
RESOLUTION

Resolution 21-504-A RESOLUTION PROCLAIMING A GENERAL CITY ELECTION, TO BE HELD NOVEMBER 2, 2021 FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS FOR A TERM OF FOUR YEARS; TO REQUEST A 3% FRANCHISE FEE WITH CLEARWATER POWER (KONKOLVILLE AREA) CUSTOMERS, PURSUANT TO IDAHO CODE 50-329A; TO ESTABLISH POLLING PLACES; AND ORDERING THE CITY CLERK TO GIVE NOTICE OF SUCH ELECTION.

Councilmember Schrader made a MOTION to adopt Resolution 21-504. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

ORDINANCE

ORDINANCE NO. 814-AN ORDINANCE AMENDING A PORTION OF ORDINANCE NO. 745, TITLED: GENERAL OFFENSES; TITLE VI, CHAPTER 1, SECTION 30, 6-1-20: POSSESSION OF AN OPEN CONTAINER OF ALCOHOLIC BEVERAGES IN PUBLIC PLACES; REMOVE LEWIS CLARK PARK AND ADD MEMORIAL PARK; AMEND THE PARAGRAPH AND ADD THE LANGUAGE: ANY BUSINESS HOLDING A VALID REVOCABLE ENCROACHMENT PERMIT ISSUED BY THE CITY OF OROFINO, AND A VALID LICENSE TO SELL ALCOHOLIC BEVERAGES AS REQUIRED BY STATE OF IDAHO, IDAHO CODE §23-903; AND OROFINO CITY CODE 5-6-2, MAY ALLOW THE POSSESSION OF OPEN CONTAINERS OF ALCOHOLIC BEVERAGES ON ITS BUSINESS PREMISES INCLUDING SUCH PUBLIC SPACE OR PROPERTY SET FORTH IN THAT REVOCABLE ENCROACHMENT PERMIT, AND PROVIDING FOR AN EFFECTIVE DATE.

Administrator Smathers commented it was the majority of people who did not want the Plaza included in the open container amendment.

Councilmember Dunaway made a MOTION to adopt Ordinance No. 814 under the suspension of the rule requiring three complete and separate readings, and that it be read by Title only. Councilmember Schrader seconded the motion and Clerk Montambo read it by title only. Ordinance No. 814 passed with a roll call vote resulting in all ayes.

COUNCIL COMMENT

Councilmember Swayne thanked the public for attending tonight’s meeting and participating with input regarding the Plaza.

City of Orofino Regular Council Meeting held 8-10-2021
ADJOURNMENT

At 6:45 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Isbelle seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk