MINUTES OF THE REGULAR COUNCIL MEETING 7/28/2020

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader and Doug Donner

Absent: Josh Tilley

Staff: City Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin and Fire Chief-Jon Hoyt

Absent: Police Chief-Jeff Wilson

Guests: Lupe Sims, John Hughes and Sal Lauria

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on July 14, 2020. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Regular Urban Forests of Orofino Meeting Minutes held on July 7, 2020 were submitted to the Council for review.

The Minutes of the Regular Planning and Zoning Meeting Minutes held on June 16 and July 21, 2020 were submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Swayne made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending July 18, 2020. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

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PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Special Use Application
Building Official Perry reported Sal and Tina Lauria applied for a Special Use Permit to allow a multi-family dwelling also known as a duplex within a single-family dwelling district. The property is zoned MXD, Mixed Use District-Sales and Service, R-2 Residential District and located at 617 Michigan Avenue. The applicants are requesting to convert an existing building into a multifamily duplex house. Historically this building has been used as a hair salon and a residence. Their request is to have two separate apartments in the building. There is enough off street parking for both apartments. They will hire a design professional to address the safety concerns for separation of the two apartments. Perry stated based upon all of the information given at the public hearing Planning and Zoning Commission is recommending the City Council approve the Special Use Application for Sal and Tina Lauria at 617 Michigan Avenue.

Councilmember Swayne made a MOTION to approve the Special Use for Sal and Tina Lauria at 617 Michigan Avenue. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Rezone 433 Bartlett and 510 Bartlett
Building Official Perry reported in the matter of rezone 433 and 510 Bartlett Street, Clearwater Historical Museum and Cummings Property from Single-Family Dwelling District (R-2), to Mixed Use District-Sales and Service, and R-2 Residential District (MXD). These properties zone R-2, Single-Family Dwelling District at 431 Bartlett Street, currently the new Clearwater Historical Museum, and 510 Bartlett Street, formally known as A-1 Body Shop (Cummings). The proposed zone change and zoning district boundary change is in accordance with the adopted comprehensive plan.

Perry reported during the Public Hearing City Staff received correspondence from Ann Schuyler (914 Kalaspo Avenue) with her concerns on the impact of Bartlett Street families if property is rezoned. Correspondence from Chris St. Germaine from Clearwater County Economic Development submitted a letter asking the commission to not rezone the property and use the Special Use Process for future development. Correspondence was received from Jesse and Kim Osborne 902 Walrath Avenue. They oppose the rezone for the following reasons: additional traffic on Bartlett and possible environmental hazards and drastic reduction in property values. Joe Pippenger commented on the additional traffic on Bartlett Street. And a concern that there is no school zone signs and crosswalks on Bartlett Street.

Perry reported under a Special Use Application Clearwater County Historical Museum was approved to operate a museum in a R-2 Residential Zone without any questions. The commission concluded that the best way to allow future development in that area would be through the special use process and is recommending the City Council to deny the proposed request to change the zone at 433 and 510 Bartlett.

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Councilmember Donner made a MOTION to accept Planning and Zonings recommendation and deny the proposed request to change the zone at 433 and 510 Bartlett Street from R-2 to MXD. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Nadl Enterprises Franchise Agreement-Councilmember Swayne made a MOTION to accept the Nadl Enterprises Franchise Agreement. Councilmember Isbelle seconded the motion and it passed with a roll call vote resulting in all ayes.

Thank You Presentation
Rick Laam reported one last time to the Mayor and Council stating Friday July 31, is his last day of employment before retirement. He has been working half days these past few months with Ryan, Donna and Janet to finish the budget. Laam gave a brief history of his employment with the City, he has attended eight hundred and sixteen City Council Meetings (816) not counting the Special Meetings and Committee Meetings the past thirty four years (34) of employment as City Administrator. Laam commented in conclusion “being a public official is a hard job”. It’s difficult, but being consistently wrong or be inconsistent in government you lose your creditability and integrity. If somebody knows if you consistently answer no, then no one can fault you for being consistent. Referring to the Mike Tinsley controversial issue, two wrongs do not make it right. If you disagree, it’s alright to disagree it makes for better moral for personnel. Laam stated he has disagreed with the governing body, but they all walked away and still move forward working together. This Community has come a long way. Laam’s primary message to the Mayor, Council, City Staff and public is “it has been an honor to have worked for the city, and be allowed to make Orofino their home.

Mayor Simmons thanked Rick Laam for his years of service with the City and thanked him for leaving the city in good shape.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers inquired from the Council if they still wanted to have a Work Session on August 4th. Smathers reported to date he has the EMS Ambulance budget but still waiting to receive more information. All Councilmembers were in acgreecance to wait for the remainder of the information and then schedule to have a meeting at a later date.

Treasurer-Treasurer Wilson submitted a copy of the Clearwater County Tax Recap Report dated July 16, 2020 to the Council for review.

Building Official-Building Official Perry reported he is staying busy watering the newly planted trees that were planted this last spring. Perry is adding mulch around the trees to keep the ground wet. Perry commented so far the trees are not showing any stress due to the extremely hot weather.

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Public Works—Public Works Supervisor Miller reported NW Tek Hut broke the sewer main on upper Michigan and the line next to the Clearwater County Weed Shed on Michigan. Public Works and Tek Hut worked together to fix the break. Miller submitted a bill to Tek Hut for the time and machinery involved to fix the sewer line. In other news Miller commented they found another water leak by Champion Park and fixed it. Rings on a coupler broke. It was noted the paving of Forest Street Bridge, Tamarac, Highland Court, and Shriver Road was completed. Tomorrow A – C Alley, Shriver and Obrien Street will be paved.

Police—No report. Police Chief Wilson was not in attendance of the meeting.

Water/Wastewater—Water/Wastewater Supervisor Martin reported he was on vacation last week. Martin is currently working with Taurus Software Programmer making sure the pump will keep up to continue providing water to the residents on Highland Court and Dewey during the rehab on the million gallon water tank that will begin August 15th.

Fire—Fire Chief Hoyt reported he received the thirty (30) new radios to issue to Firefighters. Hoyt is in the process of getting thermal imaging camera’s and a floor gas monitor for the department. Hoyt commented he has received no calls yet for wildland fires.

ORDINANCE

Ordinance No. 810 Personnel System—AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OROFINO, IDAHO DELETING ORDINANCE NO. 563 IN ITS ENTIRETY AND REPLACING IT WITH ORDINANCE NO. 810; DELETING CITY CODE 1-8-1 THROUGH 1-8-11 IN ITS ENTIREITY AND REPLACING IT WITH AN UPDATED CITY CODE 1-8-1 THROUGH 1-8-10; SPECIFYING THE PURPOSE; ESTABLISHING A CITY PERSONNEL SYSTEM; ESTABLISHING A CLASSIFIED SERVICE AND EXCEPTIONS THEREFROM; PROVIDING FOR THE ADMINISTRATION OF SAID PERSONNEL SYSTEM; ESTABLISHING THE CITY ADMINISTRATOR AS PERSONNEL OFFICER; ESTABLISHING THE DUTIES OF THE PERSONNEL OFFICER; PROVIDING FOR PERSONNEL RULES AND REGULATIONS; AUTHORIZING RECIPROCAL AGREEMENTS; PROHIBITING CERTAIN POLITICAL ACTIVITIES; PROHIBITING CERTAIN UNLAWFUL ACTS; ESTABLISHING PENALTIES; ESTABLISHING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Councilmember Schrader made a MOTION to suspend the rules and read Ordinance No. 810 for the third reading by Title only. Councilmember Swayne seconded the motion and the motion passed with a roll call vote resulting in all ayes.

COUNCIL COMMENT

Mayor Simmons extended his appreciation to Rick Laam and his years of service with the city. Councilmember Dunaway also extended her appreciation to Rick Laam.

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Administrator Smathers reminded Councilmembers and staff this Friday will be Rick’s last day, with a luncheon beginning at 11:00 a.m. and an Open House 1:00 – 3:00 pm, in the Council Chambers.

PUBLIC COMMENT

Elizabeth Morgan complimented on the recent paving that took place on Forest Street Bridge stating that it looks good.

ADJOURNMENT

At 6:56 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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