MINUTES OF THE REGULAR COUNCIL MEETING 6/9/2020

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: City Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Mike Tinsley, Chris St. Germaine, Jerry Johnson and Edwin C. White

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on May 26, 2020. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of Planning & Zoning Meeting Minutes held February 18, 2020 were submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Schrader made a MOTION to approve the regular bills and additional bills as presented and the payroll ending June 6, 2020. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Septic Tank & Holding Tank Request for 91 Shasta Circle-Mike Tinsley owner of property at 91 Shasta Circle was requesting permission to install a septic system with a holding tank and field lines. The reason he was requesting for the septic system because he prefers not to have to pump septic up hill. The distance where he will build a shop to the sewer line would be costly. The cost would be less to install a septic tank compared to hooking up to the city sewer main line. Tinsley has a camper on the property and eventually he would like to build a shop. Previously he met with City of Orofino Regular Council Meeting held 6/9/2020
Larry Turcott, Contractor and a city employee who identified where the city sewer line was and was told there was not a problem for a septic tank. Tinsley was later notified by City Staff and was told the City Ordinance states any property owner who develops property and is within 200 feet of city sewer line will have to buy in and hook up to city sewer. Administrator Smathers stated if the city allows the request than the Ordinance will need to be changed. Councilmembers did not want to prohibit development but would need more information before making a decision. Councilmember Swayne inquired from Tinsley if he plans on developing any more on the property. Tinsley stated he has two buildable lots on five acres and already paid for a Septic Tank Permit. City staff met with Tinsley and Larry Turcott and directed him to take his request to the next Council meeting and get approval for a septic tank. City Council was provided with a copy of the Ordinance and pictures of different septic tank pump systems with prices. Councilmember Swayne would like to look at the development but still wants to protect the environment for the community. After Councilmembers discussion they will refer the request to a special Work Session for more information and discussion on June 30th, 2020 at 6:00 p.m. Councilmember Schrader made a MOTION to refer the Septic Tank request to the Special Work Session Meeting on June 30th, 2020 at 6:00 p.m. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

**Idaho Water Resource Flood Management Grant** - Chris St. Germaine, CCED introduced a IDWR Flood Management Grant in the amount of $200,000 for TimberLogic, LLC Cross Laminated Timber Manufacturing facility in Orofino. Jerry Johnson owner of TimberLogic, LLC addressed the Council and stated he will commit to $1,004,840 in cash and in-kind labor and equipment towards the Flood Mitigation project. The project will reduce the risk of flooding at the former Konkolville Lumber Mill site. The proposal is to remove a concrete barrier constructed along the west bank of Orofino Creek, additionally, approximately 56,000 cubic yards of excess material from the land adjacent to the northwest bank of Orofino Creek will be removed to construct a floodable bench; effectively widening Orofino Creek floodable area through the redeveloped manufacturing site. The proposed flood mitigation work will reduce the risk of flooding to adjacent residential and commercial properties. Councilmember Swayne made a MOTION to accept the IDWR Grant support for TimberLogic, LLC. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

**FAA Airport Grant Amendment** - The City of Orofino received an FAA Airport Grant Amendment. FAA will increase the maximum obligation of the United States as authorized under the CARES Act. The CARES Act provides funds to increase the federal share to 100 percent for Airport Improvement Program and supplemental discretionary grants already planned for fiscal year 2020. Councilmember Dunaway made a MOTION to accept the FAA Airport Grant Amendment. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

**DEPARTMENTAL REPORTS**

Administrator - Administrator Smathers reported he’s been busy the last two weeks. Smathers received the concrete design for the Skate Park and is waiting for a stamp of approval before the City of Orofino Regular Council Meeting held 6/9/2020
work can begin. Smathers along with Fire Chief Hoyt and Laam are working with the Corp of Engineers on the Fire Agreement. Smathers attended the first UFO meeting where the Committee did an evaluation of all the trees within the city and identified the hazard trees that will need to be removed in the near future where they will be asking for funding for future projects. Smathers reported Chris St. Germaine set up a meeting on June 24th, in the Council Chambers with Blue Cross Idaho Walking/Biking Committee, Carl Crabtree, Vice Chair of Transportation from the Governors Office and Jan Vassar, District 2 Idaho Transportation Board and members of LTHAC to find out how Orofino can apply and be successful in getting safe walking/biking routes for schools to connect from Riverside to Orofino. It was noted Rick, Donna and Ryan are still working on the budget. Smathers commented an Ordinance will be introduced for approval that coincides with the Personnel Policy update from last year and the future update on the salary schedule. Smathers reminded Mayor and Council on the upcoming June 26th Employee Appreciation Golf Day and bar-b-que, for those who want to attend to please call Donna for a head count.

Treasurer-Treasurer Wilson submitted a copy of the Revenue vs. Expenditure by Fund Report for April 2020 to the Council for review. Wilson reported she received the preliminary L2 form from Clearwater County and she received the Budget Manual from AIC. Wilson will have the first draft of the budget by the next meeting.

Building Official-Building Official Perry reported to the Council he received a phone call from the owners of IOOF Building today and was told they do not have any money to fix the building and wanted to give it to the city. Perry told the owner the city does not want it. The building is deteriorating rapidly because of the moisture leaking inside, and bricks are falling off behind the building. Perry wanted the Council to know the situation if he as a Building Inspector condemns the building once he starts that path he would need to follow through. The expense to demolish the IOOF Hall was estimated at $250,000 and the expense to renovate it comes with a higher price. Another problem that comes along with this is that the next door building (the old Snyder’s Store) share the same inside wall as IOOF. Perry stated to date nothing has been done and now that he knows the owner will not do anything to the building because of no money. Perry reported he has no other choice but to follow through on the Ordinance regarding dangerous buildings. It was noted there is no grants or money to help in this situation.

Public Works-Public Works Supervisor Miller reported he submitted a Covid Plan to ICIO and was able to get four inmates to help get caught up on the weeds. Miller will use the four to cut the weeds at the airport. In other news Craig Marvin is street sweeping in-between rain storms, and public works crew will begin dust abatement on several gravel roads within the city limits. It was noted Hugh Miller will begin the concrete stairs at Champion Park.

Police-Police Chief Wilson reported Orofino High School Graduation is this Saturday and three officers will work that day assisting the school with safety and parking. This year the graduation will be held on the Football field. Wilson commented the department is very busy going in different directions, they have some resolutions and positive direction on some of the cases. In other news Wilson is looking for a different pistol/rifle range. Wilson reported the police department does not have full access to the existing rifle range. ICIO is also in same situation and City of Orofino Regular Council Meeting held 6/9/2020
voiced that they would help if a place is identified. Wilson is exploring different avenues, they need 200 yards to make it viable for a pistol and rifle range for certification.

Water/Wastewater-Water/Wastewater Supervisor Martin reported the air pressure relief valve that controls the 18” line that is under the river and runs to the Wastewater Plant broke. Martin found another one and ordered a new one for $1,199 and it will be installed as soon as it arrives.

Fire-Fire Chief Hoyt reported the Orofino Fire Department will begin flow testing on the fire hydrants. Hoyt will put a notice in the Clearwater Tribune to notify customers before they begin the flow testing. In other news the Orofino Fire Department received the $8,500 grant from Lewis Clark Valley Healthcare Foundation. Hoyt purchased the Automated External Defibrillator’s (AED’s) and outfitted each fire vehicle with one. Hoyt commented the AED’s are compatible with EMS computers.

Fire Chief Hoyt reported the City Council entered into a five year agreement with Orofino Rural Fire District in June 2015. It is now June 2020 and Hoyt would like to refer the agreement to the next Work Session to review the Orofino Rural Fire Agreement. Councilmembers all agreed to refer this to the special June 30, 2020 Work Session.

WORK SESSION

June 2, 2020 Meeting-The City Council met in a Work Session on June 2, 2020. The topics for discussion and to review was the Nadl/Simmons Sanitation Franchise Agreement and Ordinance No. 809-Fire Department Implementing Cost Recovery Fees. Councilmembers voiced they are in favor to start the Cost Recovery Fees for the Fire Department and did not have any concerns with the Sanitation Franchise Agreement. The Ordinance will be introduced through a public hearing during FY Budget 2021.

Next Work Session Meeting was set up for June 30, 2020 at 6:00 p.m.

COUNCIL COMMENT

Councilmember Swayne commented the new Reader Board that was donated and installed by Avista is a nice addition.

ADJOURNMENT

At 7:40 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:
Janet R. Montambo, City Clerk

City of Orofino Regular Council Meeting held 6/9/2020