MINUTES OF THE REGULAR COUNCIL MEETING HELD 6/12/2018
Mayor Ryan Smathers
6:00 p.m.

Pledge of Allegiance

Council Members
Present: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Assistant Fire Chief-Keith Brink

Absent: Treasurer-Donna Wilson

Guest: Michael Green, Margaret Green, Bill Miller and Bart Jones

Media: No one in attendance

AMENDMENT TO AGENDA

Councilmember Swayne made a MOTION to amend the agenda and add the Payroll ending June 15, 2018. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on May 22, 2018 with the correction to add “State of Idaho ERF funds”. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the Payroll ending May 26 and June 15, 2018. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.
PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Budget Synopsis FY 2018-19 1st Draft-A copy of the first draft Budget Synopsis FY 2018-19 was submitted to the Council for review. Administrator Laam reported it is incomplete. The budget is down 12%, $796,000 from last year. Laam will submit a more detailed budget for the next meeting. Police Chief Wilson received notification from Dodge the 2018 Dodge Pickup that was ordered and received this year the body style will change in 2019 when the Police was slated to order two more pickups. Wilson was inquiring if the Council would approve for him to pre-order two more 2018 pickups and pay for them in the 2019 Budget. Councilmember Gardner would like to see a plan of some sort just because the body changes that is not what he expected. Wilson commented he has been here for twenty five years. He has not had the same fleet. Those 6 vehicles never was uniform. Wilson will put in every year for originally as described. Wilson reported the Charger will be sold outright with equipment. All equipment in the Challenger can be reused and that will save anywhere from $4,000 to $5,000 to retrofit. With all vehicle’s compatible and uniform that would be a benefit when performing maintenance. Wilson commented being pro-active for the city, in this case the police department did not start out in positive way, trying to get a fresh start. The average years is 8 years for each vehicle. Wilson will continue to save and put in vehicle fund at year end. There is a benefit that if purchase all 6 vehicles with same body type in the event if another officer had to borrow another pick-up there is value for the officers familiarity. 2018 vehicles will be less expensive compared to the 2019. After Council discussion the pros and cons of police vehicle’s, Councilmember Swayne made a MOTION to move forward and order 2 more 2018 Dodge pickups. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

North Fork Ranger District Office New Construction-No one from the North Fork Ranger District was in attendance of the meeting.

North West (NW) Idaho Hunting n Fishing (Orofino Cast n Blast)-Mike Green representing NW Idaho Hunting n Fishing, from Weiser, Idaho wanted to propose a Salmon Tournament on the Clearwater River on June 30 and July 1, 2018: Orofino Cast n Blast. Green reported he is working with Sonny and Andy Hariston of Little Canyon Shooting Range where they are sponsoring a Shoot with entry’s going towards a Preserve Shooting. Orofino Cast n Blast event will be hosted by Riverside Motel and Guide Service for weigh in’s and entry forms with Hairston’s taking care of their event. The entry fee will go towards the winner. Green has the necessary permits for this event. It was noted that the Salmon Season shut down but Green will hold the event at Dworshak Lake for multiple fish. Green is getting sponsorship and support from various area vendors and would like to include the City of Orofino’s approval and sponsorship as well. Mayor Smathers and Councilmember’s expressed to Green the timing is perfect and it’s appealing to everyone. “It’s been a long time since Orofino had a fishing tournament.” Mayor Smathers and Councilmember’s approved sponsoring of the Orofino Cast n Blast Tournaments.

Orofino Father’s Day Tournament Request-The City of Orofino received a letter from the Orofino Father’s Day Tournament Committee requesting to park three to four camp trailers

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on the softball field side of the arena during the tournament on June 15-17th, 2018, this would help benefit the volunteers at the event. Councilmember Dunaway made a MOTION to allow the Camp Trailer on the softball field side of the arena. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

Horse Arena Fencing Proposal-Administrator Laam reported a letter was drafted on behalf of the City of Orofino, Clearwater County, Clearwater County Fair Board, Clearwater County Extension Office and Orofino Celebrations in regards to replacement of Horse Arena Fencing. Laam commented every year the Arena in the City Park is experiencing more use of the arena for many other diversified activities from other groups and organizations. The horse arena fencing is put up and when some-one from a scheduled event requests the fence to be taken down and stored, it usually falls on city staff. It has come to Laam’s attention the current fencing is extremely heavy and time consuming to erect and dismantle and nobody wants to get involved with the current fencing because they are too heavy to handle without a fork lift or other equipment to assist them with. The letter will be sent to Dworshak Recreation District requesting $10,000 in the 2019 Fiscal Year for the replacement of the Horse Arena Fencing. Laam hopes where everyone come together in a collaborative effort to work together for a much-needed request. The Clearwater County Fair Board would be the recipient of the funds as they would be the entity to spec-out and own the fencing. Laam stated this will help solve half the problems regarding the fencing. Diana Colgan, Clearwater County Fair Board will present this to the Board at their next scheduled meeting to get approval.

Public Works Supervisor Miller can designate a place to store the fencing in the park. Miller does not have a problem with the fencing, but in the case of an event then it should be taken down and stored until it is needed again. Councilmembers agreed that there needs to be a policy set as a neutral to the park. Things have changed through the years and it was a standard that the arena fencing was left up during the summer and not taken down.

Councilmember Swayne made a MOTION for the letter to be sent out once there is full participation from other entities. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

Harold Everett Kinne Day Proclamation-Mayor Smathers is proclaiming July 19, 2018 as the 100th Anniversary when 2nd Lt. Harold Everett Kinne was KIA during WW I. Mayor Smathers will present the proclamation when VFW Post 3296 in Orofino, Idaho is named after WWI Veteran 2nd Lt. Harold E. Kinne and will host a schedule of events at the VFW on July 19, 2018.

DEPARTMENTAL REPORTS

Administrator-Administrator Laam reported the Fire Chief Position packet should be ready for review at the next meeting. If needed, Laam will make changes after the review. In other news last Thursday the Interview Committee interviewed four candidates for the Utility Billing Clerk. Laam is doing background check and hope to offer the job by tomorrow afternoon.

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Laam reported the Airport is not going to have the project completed this year, but will be completed by next year. FAA is changing the scope of services and will amend the existing engineering services. The funds will be carried over to next year’s budget.

Treasurer Wilson submitted the Clearwater County Tax Recap Report ending May 2018 for Council review.

Building Official Perry submitted the May 2018 Building Permit Report for Council review. In other news, Perry reported he has approximately $9,000 left in the budget to do two more projects with the ADA Compliance for sidewalks. Perry submitted a picture and quote to pour a sidewalk from the asphalt to the existing slab at Champion Park and a quote to install steps down from the levy walkway to the fairgrounds including the landing.

Public Works Miller reported the installation of the LED lights at the Orofino Business Center is completed and are amazing. K-5 Contractors came over and repaired the crack in the Orofino Business Center Roof. Public Works was able to observe and now they know how to repair any future cracks in the Business Center Roof. In other news, Miller wanted to install new vents in the dog pound to help circulate air during the summer. He went to order the vents at Orofino Builders Supply and they donated one turbine vent for the dog pound.

Miller reported he is down one employee, June 20th is Leroy Kuykendall’s last day. Miller hopes to advertise and begin the process to hire a new employee soon.

Police Wilson reported there will be a savings on the police pickups compared to the sedans. Wilson usually purchase extra tires for the winter but this year the pickups will run on all season. That is huge savings. Wilson commented Michael Martin is doing extra work on the K-9 truck. Martin is fabricating a platform to be all one level in the back seat where Kasey the K-9 is caged.

Water/Wastewater Supervisor Martin reported they are focusing on the screen project, A and R Construction installed the screens and bolted down now Fury Concrete will pour the floor. Martin made the Council aware county users are coming in and getting water and not paying their share at the RV Dump Station. The water that is being pumped out the city is losing monies. Martin will check into costs to install a pay station. Signage alone at the RV Dump is not working.

Fire Assistant Fire Chief Brink reported it’s been quiet for fire wise but the Rescue Truck has had a lot of calls. It’s hard to staff when there is no one available during the day. Brink stated we need more help. Currently trying to recruit but not many volunteer for the Rescue Truck. Councilmember Swayne inquire what kind of training and certification to run rescue. Brink commented training, safety, traffic control, depth of mentality and volunteers don’t want to run Rescue Truck willingly, there is more involved. Bart Jones, Firefighter reported it’s hard to find time away, putting family life on side and then end up quitting.

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Rescue is different than Firefighting. Currently there is continual write ups in the Clearwater Tribune looking for Firefighters, volunteerism is not there. Money is a motivator, no pride in community. Councilmember Dunaway announced she will volunteer for weekends and do what is necessary for the training. Councilmember’s inquired from Assistant Fire Chief Brink if past members would come back would they be accepted, Brink stated “yes”.

COUNCIL COMMENT

Councilmember Schrader inquired when will a card lock system be installed at the airport, Administrator Laam replied the AV Gas Card Lock System is in the budget but does not know if there is enough to purchase it.

ADJOURNMENT

At 7:26 p.m., Councilmember Schrader made a MOTION to adjourn. Councilmember Tilley seconded the motion and it carried unanimously.

Ryan Smathers, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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