MINUTES OF THE REGULAR COUNCIL MEETING 6/23/2020

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader and Doug Donner

Absent: Josh Tilley

Staff: City Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: John Hughes, Robin Roughton, Jeffrey Matney, and Lupe' Sims

Media: Elizabeth Morgan

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on June 9, 2020. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Regular Urban Forests of Orofino Meeting Minutes held 6/02/2020 was submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending June 20, 2020. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Tennis Courts Request-John Hughes and Lupe' Sims, OHS Tennis Program Coaches presented the Council a proposal for the Tennis Court repairs for short term and long term. Hughes addressed the Council stating he would volunteer his time to help with patching or sealing the cracks on the City of Orofino Regular Council Meeting Held 6/23/2020
courts when Public Works get ready to do this year’s maintenance. Hughes helped the original contractor when the tennis courts were built back in the 70’s. There was no compaction of dirt done when the concrete was poured and no French drain to help drain the excess water off the court. The tennis courts deteriorate every year. On Council approval for a future camp on June 29th Idaho High School Athletic Association will be lifting the Covid-19 restrictions allowing sports camps to be opened to community members in the local community. Tennis camps will be announced upon approval of the City. Costs will be free to all participants. Now for long term plans the courts need to be resurfaced. Councilmember Schrader inquired how much is the cost. The concrete was quoted $60,000 per tennis court. Hughes stated there will be a need to replace the fencing and the lights need to be moved, if the courts are going to be resurfaced then it needs to be done correctly. Councilmember Donner inquired if Hughes and Sims went to Dworshak Recreation requesting help for the tennis courts. Sims commented they did help with some equipment. The school does not own the tennis courts so there is no money in the budget. Councilmember Dunaway commented there is a need to resurface the basketball courts and tennis courts. The city would not take one out over the other that the basketball courts and tennis courts are both needed for recreation. After no further discussion Councilmember Swayne made a MOTION to allow the Tennis Camps and move forward with the repair work on the Tennis Courts. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Liquor License Request-Jeffrey Matney new owner of the Oasis Bar was requesting the City to waive the 2020 Liquor License Fee. The previous owner Dave Howard renewed the Liquor License in January 2020 and already paid the city $862.00. Matney submitted a copy of his State Liquor License where it was transferred to his name. Matney also reported Clearwater County waived the 2020 fees too. Councilmember Dunaway made a MOTION to waive the Liquor License Fees for this year and transfer the License to Jeffrey Matney, owner of Jeff’s Oasis LLC. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

TLC Foundation Committee Baseball Tournament-Robin Roughton, TLC Committee Member request the park to be opened for twenty four hours on August 21st and 22nd for a Co-ed Baseball Tournament. The proceeds will go to numerous people throughout the year. TLC Foundation funds purchase back packs and school supplies for school children in need, cancer patients for miscellaneous supplies and worthwhile projects in the community. In order to draw people to the tournament they needed to change the venue. Roughton and Committee members will keep the restrooms cleaned and stocked for the weekend. Councilmember Dunaway made a MOTION to allow TLC Foundation to do a 24hr. Baseball Tournament in the city park. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

Turner v Crocker quiet title re: Braun Road-The City of Orofino received an email notification from Rebecca Vaage, City Attorney. The email was in regards to the Turner v Crocker et al quiet title regarding Braun Road. The City’s official position has always been that Braun Road has been City of Orofino Regular Council Meeting Held 6/23/2020
a public road maintained by the City. The City has an active interest in the road and ditch line and not in the property. Braun Road is a petitioned County road originally and any and all rights the public would have had in the road and the easement underlying the road would have moved from County jurisdiction to City jurisdiction upon annexation of that area to the City of Orofino. At a minimum, the City will claim a prescriptive easement to the road and curtilage along the road to accommodate normal City functions. The City will be moving forward to protect their interest in access to Braun Road.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers presented the Council a proposal to change the current Salary Structure for the City of Orofino Employees. This proposal is for a five year salary plan. If this salary schedule is approved this will reward everyone who is an employee with the city. The FY 2021 Budget is down 12% without the increase in salaries and 8% with salary increase. This proposal will stay stabled for a minimum of 5 years. When an employee begins work here with the City it takes at least 10 years for that employee to cap out on the current schedule, and no longer are eligible for increases which leads to a decline in morale and work productivity, which in turn negatively impacts other employees. The salaries for the different jobs will look appealing for recruitment in the future if filling for a vacancy or keep employees around longer. Smathers stated as employees leave, a thorough review of that position will be conducted in consultation with that Department for further consolidation and savings. If approved, this proposal would go into effect on October 1, 2020.

Treasurer-Treasurer Wilson submitted the Revenue vs. Expenditure by Fund Report for May 2020 to the Council for review.

Building Official-A copy of the May 2020 Building Permit Report was submitted to the Council for review. Building Official Perry reported Planning and Zoning will hold a Public Hearing for a proposed zone change on Bartlett. A recommendation will be submitted to the Council for approval.

Public Works-Public Works Supervisor Miller reported July 8th his paving projects will begin, he is waiting for bids to come in and will report which streets will be paved this year. The Orofino Business Center ductwork cleaning was completed this last week. The Contractor who is installing the fiber optic is now within the city limits. Tyson Cobbs will work closely with the contractor identifying the city water and sewer line locations. In other news, Miller reported the cross walks were painted in the downtown area, and the T guidelines for parking on Johnson Avenue will be painted this week.

Police-Police Chief Wilson reported he received the Legislation legal updates. There was a lot of things changed. The lost ability to arrest during a domestic dispute, if the officer did not witness the dispute, then no arrest can be made if elements were not met. The language needed to be
changed. Wilson apprised the Council beginning July 1, 2020 while driving a vehicle you can no longer hold onto your phone and talk. You would need to pull over and park to use your cell phone. The next 6 months you will get a warning, and after that if you have a second and third offense you will be fined as a Distracted Driver.

Wilson commented he wanted the Council to be aware that Matt Russell is the youngest next to him on the police force. The ages of the other three officers can retire at the same time. Wilson will put a plan in place, in the event when they retire there will be different employees at some point. Thanks to the Council for the change in the police salaries the City will be able to attract good quality employees. Councilmember Swayne complimented Wilson for his forward thinking and a need for a plan in place.

Water/Wastewater-Water/Wastewater Supervisor Martin reported the air relief valve on the pressure line is fixed now. August 15, is the day the painting and rehab on the million gallon reservoir will begin. In other news Martin found a water leak before the meter by the wastewater plant. After fixing the leak they immediately noticed a reduction in the water processed at the plant.

Fire-Fire Chief Hoyt reported he and many firefighters spent 9 days of the 11 searching for a lost resident around Dent Bridge. All firefighters volunteered their time during the search and did not charge for the time. In other news, Hoyt received the go ahead to purchase thirty (30) new radios for the Fire Department. The State will reimburse $21,000 to the City through the Cares Act program. The Fire Department radios are ten years old and needed replaced.

It was noted Fire Chief Hoyt and City Administrator Smathers will meet with Commissioner Rick Winkel and Ambulance Director Darby Zick regarding recruitment for EMS services.

ORDINANCE

Ordinance No. 810 Personnel System—AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OROFINO, IDAHO DELETING ORDINANCE NO. 563 IN ITS ENTIRETY AND REPLACING IT WITH ORDINANCE NO. 810; DELETING CITY CODE 1-8-1 THROUGH 1-8-11 IN ITS ENTIRETY AND REPLACING IT WITH AN UPDATED CITY CODE 1-8-1 THROUGH 1-8-10; SPECIFYING THE PURPOSE; ESTABLISHING A CITY PERSONNEL SYSTEM; ESTABLISHING A CLASSIFIED SERVICE AND EXCEPTIONS THEREFROM; PROVIDING FOR THE ADMINISTRATION OF SAID PERSONNEL SYSTEM; ESTABLISHING THE CITY ADMINISTRATOR AS PERSONNEL OFFICER; ESTABLISHING THE DUTIES OF THE PERSONNEL OFFICER; PROVIDING FOR PERSONNEL RULES AND REGULATIONS; AUTHORIZING RECIPROCAL AGREEMENTS; PROHIBITING CERTAIN POLITICAL ACTIVITIES; PROHIBITING CERTAIN UNLAWFUL ACTS; ESTABLISHING PENALTIES; ESTABLISHING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

City of Orofino Regular Council Meeting Held 6/23/2020
Councilmember Swayne made a MOTION to suspend the rules and read Ordinance No. 810 for the first reading by Title only. Councilmember Dunaway seconded the motion and the motion passed with a roll call vote resulting in all ayes.

ADJOURNMENT

At 7:40 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk

City of Orofino Regular Council Meeting Held 6/23/2020