MINUTES OF THE REGULAR COUNCIL MEETING HELD 6/11/2019

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Absent: Building Official-Todd Perry

Guests: Chris Marvin and Susie Marvin

Media: Elizabeth Morgan and Nancy Butler

AMENDMENT TO AGENDA

Councilmember Schrader made a MOTION to amend the agenda and add the Additional Bills as presented and the Payroll ending June 8, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Swayne made a MOTION to approve the Regular Council Meeting Minutes as written May 28, 2019. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

The Council Work Session Meeting Minutes dated June 4, 2019 were submitted for Council review.

The Regular Urban Forests of Orofino Meeting Minutes dated May 7, 2019 were submitted to the Council for review.

City of Orofino Regular Council Meeting Held 6-11-2019
BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending June 8, 2019. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

2019 Street List to be Paved and Chip Sealed - A copy of the 2019 Street list to be Paved and Chip Sealed was submitted to the Council for review and information. The list is as follows:

<table>
<thead>
<tr>
<th>Paved</th>
<th>Chip seal</th>
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<tbody>
<tr>
<td>Berry Street-4060 sf.</td>
<td>105th Street-635 sf.</td>
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<tr>
<td>Builders Supply Entry-1750 sf.</td>
<td>106th Street-1875 sf.</td>
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<tr>
<td>117th Street-6360 sf.</td>
<td>110th Street-1532 sf.</td>
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<td>129th Street-10,320 sf.</td>
<td>111th Street-1245 sf.</td>
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Request to not pave on Berry Street - Susie Marvin addressed the Council regarding paving Berry Street. Marvin sited Berry is an alley and there is no sidewalk, curb or gutters to properly handle the drainage during a hard rain or snow melt off. This alley has never been maintained through the years. Marvin suggested that there are other roads that are in worse shape than Berry and can use the paving. Shane Miller responded to Marvin stating that Berry was supposed to be paved last time and was not. This year Berry was added again to the list of streets to be paved. Miller reported he is confident that Herco will do a good job and look at potential drainage issues. The city public works will address drainage issues if they arise.

Recreation Park Committee Selection - Mayor Pro-Tem Gardner reported the creation of a Recreation Park Committee was the sole topic of the June 4, 2019 Council Work Session. The Committee will consist of one councilmember one staff member and one member from each organization that utilizes the park during the year for different events. The names that were submitted to form the Recreation Park Committee is as follows: Dennis Fuller, Clearwater County Fair Board, Jim Engle, Orofino LoggerXross, Erin Rodgers, 4-H Program Manager, Ted Peterson, City of Orofino Regular Council Meeting Held 6-11-2019
OCI, and Chris Goetz. It was noted the Council will meet during a Work Session at the park in August. Mayor Pro-Tern Gardner recommended Councilmember Dunaway represent the city and also chair the Recreation Park Committee. Councilmember Dunaway accepted the nomination. Councilmember Schrader made a MOTION to create a Recreation Park Committee and appoint Councilmember Dunaway as Chair. The committee will be made up with the following individuals: Shane Miller, Public Works Supervisor, Dennis Fuller, Clearwater County Fair Board, Jim Engle, Orofino LoggerXross, Erin Rodgers, 4-H Program Manager and Chris Goetz. It was noted Clerk Montambo will contact Chamber of Commerce Director and ask if anyone from that organization would like to participate and be a part of the Recreation Park Committee. Councilmember Gardner seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported the Avgas Card Lock System is up and running and will be used heavily this week-end during the Skydown Skydiving Event at the airport. It was noted Laam will have a Pre-Construction Conference call with TD&H Engineers and Boswell Asphalt for the slurry seal project at the airport. The contractor is currently staging sand at the airport for the project. During the pavement rehabilitation the airport will be closed four to five days. In other news, Laam announced he along with Chris St. Germaine will have a conference call with Idaho State Parks and Recreation regarding funding for the Skatepark.

Laam and Treasurer Wilson will work on the budget and will have the first draft to the Council at the July 9th Council Meeting.

Treasurer - Treasurer Wilson reported through a computer program she can monitor the avgas usage at the airport. The card lock system is charging a percentage fee and is taken off the top. The charge for avgas is currently set at $4.75 a gallon. Each time when the city requests a refill on avgas the price at the pump is dependent on the cost per load.

Building Official - Building Official Perry was not in attendance of the meeting, but submitted the May 2019 Building Permit Report to the Council for review.

Public Works - Public Works Supervisor Miller reported on May 30th he dropped off the 2019 Titan Truck in Spokane to have the utility bed installed. The truck will be ready for pick up this coming Wednesday. Miller along with Craig Marvin will go to Spokane to pick it up. Miller reported the Splash Pad is on and the timer is set to be used between 10:00 a.m. and 8:00 p.m. It was noted two handicap parking places were painted at Champion Park.

Police - Police Chief Wilson reported everything went smooth during the OHS Graduation. They encountered no violations or accidents during graduations ceremonies. Wilson reported all of the Police Vehicles are back and set up with the new computer hardware and software and everything is in working order. The bill for the vehicle set-ups will be paid out of the grant money.
Water/Wastewater - Water/Wastewater Supervisor Martin reported there is routine maintenance and operations going on in both water and wastewater plants. It was noted the brakes in the dump truck are locking up. Martin performed some trouble shooting and fixed the brakes.

Fire - Fire Chief Hoyt reported he was contacted from State Hospital North regarding a Knox Box. Chief Hoyt stated knox boxes are for commercial businesses who wish to store access keys to their facility. In the event a fire call, the fire department can gain access the building without breaking down a door. In other news, security cameras will be installed in Fire Station 1 and Fire Station 2. Hoyt is currently looking for instructions for operations of the security cameras.

UNFINISHED BUSINESS

Councilmember Gardner reported since Shopko has closed their store, he observed a large amount of cardboard left behind. He will contact Clearwater County to see if they will haul the cardboard away. Also, it was noted people are starting to use the Shopko parking lot as a private storage facility. There are two boats, several vehicles and a trailer in the parking lot.

EXECUTIVE SESSION

At 6:47 p.m., Councilmember Dunaway made a MOTION to go into executive session pursuant to Idaho Code 74-206 Subsection 1 (b) to consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public-school student. The motion included a Roll Call Vote. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

ADJOURNMENT

At 8:20 p.m. Councilmember Swayne made a MOTION to adjourn. Councilmember Simmons seconded the motion and it passed unanimously.

ATTEST: Ryan Smathers, Mayor

Janet R. Montambo, City Clerk

City of Orofino Regular Council Meeting Held 6-11-2019