MINUTES OF THE REGULAR COUNCIL MEETING 3/9/2021

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Jon Hoyt and Police Chief-Jeff Wilson

Guests: Chris St. Germaine, CCED, Ryan Fobes, Foresite Engineering, PLLC via Webex Telephone
Ken Harvey, John Erbst and Jeff Henson

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on February 23, 2021. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Regular Urban Forests of Orofino Meeting held on March 2, 2021 were submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills as presented and the payroll dated February 27, 2021. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Fobes Engineer-Orofino Creek Mouth Design-A letter along with pictures of the Orofino Creek Mouth Design was submitted by Ryan Fobes, P.E. with Foresite Engineering for Council review. Mr. Fobes reported this design is regarding the Flood Sediment Removal, at the mouth of the Orofino Creek. The last mitigation work was done in 2004. Considerable amounts of rock have City of Orofino Regular Council Meeting held 3-9-2021
accumulated in Orofino Creek upstream of the confluence with the Clearwater River since 2004. Fobes is working with subcontractor Dave Derrick who works nationally as a professional Potomologist (Study of Rivers) and vice president of River Research & Design, Inc. Fobes and Derrick reviewed the site in November 2020 with locals and city officials it is apparent that this will be an ongoing challenge for the city to monitor and mitigate. Fobes commented Foresite Engineering has reviewed this project with the US Army Corp of Engineers local Walla Walla District. They advised that a “Nationwide Permit 3-Maintenance” would be the path forward for the city to permit and mitigate this accumulated sediment. This nationwide permit limits work to within 200 feet from bridge structures for maintenance activities which include removing accumulated sediments. Removing material from the downstream of the Main Street Bridge or Railroad Bridge may be the best alternative given the limited access availability for equipment farther upstream. In addition to the Nationwide Permit 3, access and construction easements are needed to perform the work downstream of the railroad bridge. A requirement of the permit application is a biological assessment to meet the requirements of the Endangered Species Act consultation portion of the project. As the project is within the tribal reservation, the Corps will need to perform tribal coordination on the project. And lastly, a 401 water quality certification will be needed through the EPA and there is potential the project may need an individual certification if it doesn’t comply with EPA general certification for the Nationwide Permits. Chris St. Germaine commented if Council approves Foresite Engineering design and work for the Orofino Creek she along with Ryan Fobes will take the design to Clearwater County Commissioners for their input. Councilmember’s all agreed on the design from Ryan Fobes, Foresite Engineer and to move forward with the proposed project for the Orofino Creek Mouth Mitigation of debris.

Idaho Gem Grant-Pedestrian/Bike Path and Boat ramp development on Highway 12-Chris St. Germaine reported last October, Mayor and Councilmembers walked along Highway 12 with ITD regarding a possible Pedestrian/Bike Safe pathway to the Airport beginning at the Orofino Bridge. St. Germaine commented besides the pathway she would like to improve the parking area and Boat Ramp before the Airport site. St. Germaine commented she would like to apply for a Gem Grant to pay for development of a conceptual design for a safe pathway and improve the parking area and boat ramp. The total cost is $18,500 for development of a conceptual design, with the Gem Grant providing $14,800 and $3,700 coming from the Blue Cross Community Transformation. St. Germaine reported ITD will be engaged regarding the path by the guardrail and river. Fill material will need to be applied to make a 5 foot wide path. The City will need to have another conversation with ITD about restriping the lanes on Highway 12 by taking the middle turn lane out would be a more practical solution. Councilmember Schrader inquired from Chris St. Germaine does this mean we are back to square one with ITD regarding a safe pathway. St. Germaine replied yes back to square one.

Councilmember Dunaway made a MOTION for Chris St. Germaine to pursue the Gem Grant for the conceptual design for a pathway and improvement to the parking area and boat ramp. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

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Show and Shine Celebration Street Closure Request for July 17th Johnson Avenue, Michigan to 1st Street and College from Main Street to A Street. Councilmember Schrader made a MOTION to allow Show And Shine Celebration on July 17th for the Street closure Johnson Avenue, Michigan to 1st Street and College from Main Street to A Street. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

2021 Arbor Day Proclamation-A copy of the 2021 Arbor Day Proclamation was submitted to the Council and media for information only. Mayor Simmons is proclaiming April 24, 2021 as Arbor Day in the City of Orofino. The proclamation is for all citizens to plant and care for trees and help promote the well-being of this and future generations.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported he has been busy with Todd working with various property owners regarding sidewalk improvements. Plans are being made for the Community Clean Up in conjunction with Arbor Day Celebration and barbecue scheduled for April 24th in the Orofino Park. Smathers commented he met John Erbst down in the park regarding a proposed Sand Volleyball Court. The proposed area is behind the arena bleachers in the grassy area. Smathers believes it’s a doable project with removable poles and rakes for the sand to make the courts. John Erbst is getting costs for the proposed Volleyball Courts. Erbst wanted something more in the park for older kids and this would help improve the High School Volleyball program. Two (2) 30x60 volleyball courts would be inexpensive to pour concrete where the poles with the nets can be screwed in easily and can be removed anytime for any other events that would need that space. Erbst talked to Scott Tondevold who is in charge of the Little League Baseball and he did not see a problem if the Volleyball courts were added in that area. Erbst stated there is still enough room for the Orofino Youth Soccer teams to utilize the grass adjacent to the proposed courts.

Treasurer-Treasurer Wilson submitted the Revenue vs. Expenditure by Fund ending January 2021 to the Council for review. Treasurer Wilson reported she along with Administrator Smathers had a conference call with U.S. Bank to talk about some of the changes that will help reduce the fee that the city pays to them monthly. And checking into if money can be moved around to get a better monthly interest rate. Some of the things that would help reduce the monthly fee it was suggested the city get a check scanning machine and currently the City is working with Springbrook Software to add the feature of customers to pay their bill online.

Building Official-Building Official Perry submitted the February 2021 Building Permit Report. Perry reported he is busy issuing building permits. Perry is prioritizing sidewalks and would like to fix the railroad crossing by the Barns going into the Arena side of the Orofino Park. Perry commented it would be easier to cross at the sidewalk by Wisconsin and College. Perry stated he made contact with four owners from the alley to A Street regarding replacing their sidewalks and all the property owners were receptive.

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Public Works—Public Works Supervisor Miller reported public works crew worked on the storm drain on the corner of B Street and Michigan. The storm drain is connected to a pipe that goes across Michigan Avenue and travels across Debo’s property. Miller commented they jet rodded the pipe and the blockage was removed so the water is flowing. In other news they have been busy cleaning out ditches and culvert. It was noted he is still getting numerous locates for utility services from different companies. Councilmember Swayne was inquiring if Miller has a program to gather data the information on where water and sewer lines are located. Miller commented there is a program to store and map out utility lines but when he checked into the cost it was $12,000. Councilmember Swayne stated you would need to have the capability to add notes for any future updates.

Police—Police Chief Wilson reported he is filling in nights shifts throughout this month and will work a couple of shifts during the day. Wilson is working and identifying contractors to get bids for what needs to be done and hopes in the next three to four weeks have three bids to look over. Wilson commented training has stopped last year. Through Post it is required to obtain forty hours of training every two years. Some of the required training is Use of Force and tactics are more difficult for in person training to attend. Those type of trainings would require travel time and staying overnight in Boise and Cour d’Alene.

Water/Wastewater—Wastewater Supervisor Martin reported Justin Beard is doing well with training. They are doing routine operations. In other news, Martin reported they found a large quantity of gasoline in the system. He does not know where it came from but someone dumped it into the system. Martin wanted the media to please let people know not to dump garbage and gasoline into the system.

Fire—Fire Chief Hoyt announced this Saturday the Fire Department will do a Pancake Breakfast at the Senior Citizen Building on Michigan Avenue from 7:00 a.m. to 10:00 a.m. The cost of the breakfast is $8.00 per plate or donation, all proceeds will go to the Senior Citizens Program.

WORKSESSION

City Council met with Ernie Tuning and Don Gardner with Orofino Rural Fire on March 2, 2021. Council will move forward with language changes in the Orofino Rural Fire Agreement before approval.

RESOLUTIONS


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COTTONWOOD, IDAHO POLICE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Swayne made a MOTION to adopt Resolution No. 21-498 and surplus the “Push Bumper”. Councilmember’s Schrader and Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

RESOLUTION NO. 21-499-A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OROFINO, IDAHO SUPPORTS AND ENDORSES AN IDAHO GEM GRANT APPLICATION FOR FACILITATING PEDESTRIAN SAFETY & ECONOMIC DEVELOPMENT PROJECT.

Councilmember Dunaway made a MOTION to adopt Resolution No. 21-499. Councilmember’s Swayne and Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

COUNCIL COMMENT

Councilmember Dunaway announced there will be a Recreation Committee meeting March 30, 2021 at 6:00 p.m. for a field trip down at the Orofino City Park.

PUBLIC COMMENT

Ken Harvey made a suggestion for the City to look at Debco’s property where the Swim pool Complex was going to be built, it looks like it is not going to happen and that would be a better place to put the proposed Volleyball Courts. John Erbst commented the proposed Volley Ball Courts needs to be in the park where it is already established for family oriented activities.

John Erbst mentioned there is many speeders who drive over the 20 mile per hour through Brown Avenue. The road is narrow and the “Speed Limit” needs to be reduced. Chief Wilson commented a few years back the City had put in additional “Stop Signs” to help reduce the speed in those neighborhoods close to the Orofino Elementary. Wilson commented when he drives through there it is particularly hard to even get up to 20 miles because of the cars parked on the roads and the “Stop Signs”.

ADJOURNMENT

At 7:23 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Tilley and Schrader seconded the particularly motion and it carried unanimously.

ATTEST:
Janet R. Montambo, City Clerk

Sean Simmons, Mayor

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