MINUTES OF THE REGULAR COUNCIL MEETING 2/9/2021

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Jon Hoyt and Police Chief-Jeff Wilson

Guests: Mary Wilson

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on January 26, 2021. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending January 30, 2021. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Extend Orofino Rural Fire District Boundary Plantation Drive Resident’s-Fire Chief Hoyt reported he was contacted by a resident on Plantation Drive requesting to be annexed into the Orofino Rural Fire District. Hoyt, Bart Jones and Administrator Smathers drove up to Plantation Drive. It took approximately 26 minutes on dry roads starting from the Orofino Rural Fire Hall on Michigan Avenue in a regular pickup to reach Plantation Drive. Hoyt commented it would take more time to respond to a fire call in the water brush truck and water tender even if the roads were in a dry condition, the Fire Department cannot effectively get there in a timely manner. Hoyt understands the County does not maintain that road and it’s not practical or accessible. After surveying the property Hoyt is recommending to not extend the Orofino Rural Fire District Boundary to Plantation Drive. Councilmember’s all agree to have another Work Session March 3, and discuss the Orofino Rural Fire Agreement in length with Orofino Rural Fire District Board Members.

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Councilmember Swayne made a MOTION to deny the Orofino Rural Fire District’s boundary extension to Plantation Drive. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

US Bank change from Securities as Collateral to Letter of Credit as Collateral - Treasurer Wilson reported she received a letter from U.S. Bank regarding the changes in banking regulation and the Basel III guidelines. U.S. Bank will not be supporting the use of securities for collateral. Using securities might actually have a charge in the future. This is because tying up securities as collateral is a cost to the bank because it diminished their ability to use the collateral to strengthen the capitalization ratios. Wilson checked with Mitchell Marx, Presnell Gage, Auditor and it was suggested Council would need to approve the change. Administrator Smothers commented this might be a good time to send out request for proposals to other Banking Institutions and find out what they can do in the best interest for the city. After no further discussion, Councilmember Dunaway made a MOTION to the change with US Bank from Securities as Collateral to Letter of Credit as Collateral. Councilmember Isbelle seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator-Smathers reported he along with Chief Wilson and Building Official Perry met with a contractor at the Medical Park Building regarding some of the updates that would need to take place before the Police Department can move into the building regarding ADA Compliance. In other news, Smathers is currently working with Jordyn Howell and Chris St. Germaine recruiting business’s to fill some of the empty buildings here and selling Orofino. They are working with Stephanie Deyo to customize a brochure that can be used in selling Orofino.

Treasurer-Wilson submitted the Highway User, Revenue Sharing, State Liquor, Cable and Electric Revenue Recap Reports, plus the Revenue vs. Expenditure by Fund ending December 2020 and the Treasurer’s Quarterly Report for Council review.

Building Official-Perry submitted the January Building Permit Report for Council review. Perry reported on behalf of the City he will be applying for a $60,000 Grant from ITD for more ADA ramps for the intersections. ITD suggested he put in two applications, one for Highway 12 and one for Highway 7. Perry commented at the next Planning and Zoning Meeting he will introduce a Zone Change regarding the Shipping Containers. A public hearing will take place in March. A recommendation to apply for a permit in residential zones and permit outright in Industrial Zone. Councilmember Isbelle commented the shipping containers can’t be any worse for sight then single wide trailers in town with tarps over them. Isbelle stated where do you start or begin on unsightly nuisances. Chief Wilson reported the Nuisance Ordinance is mixed with civil and criminal. In the past, Code Enforcer Perry will post the property that is out of compliance and send a certified letter to the property owner notifying them that they have a Nuisance Violation and have technically thirty (30) days to remedy the nuisance. Most times the owner will come before the Council to request another thirty (30) to remedy because of hardship or other reason. Wilson suggests the city needs to clean up the property and send bill to the property owner if not

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done within the thirty (30) days. In most cases the property owner will pay the fine, and comply half of the nuisance ordinance but still out of compliance. Wilson would like to invite Prosecuting Attorney Clayne Tyler to a future meeting and Councilmembers can get some clarity on the Nuisance Ordinance for Enforcement. Councilmember’s all agreed to wait for Planning and Zonings recommendation before approval of shipping containers.

Public Works/Public Works Supervisor Miller reported public works is busy locating utility lines for Ziply Fiber, installing water taps for Clearwater County Ambulance and Triple AAA to tap into for a new Fire line for their building. The Birch tree in the park and Plum trees on Michigan Avenue was removed this last week. Miller commented they will install a new water line for the Public Works shop and cap off the old water line that is originally hooked into the Miles Avenue water line.

Police-Police Chief Wilson reported he met with Ty Barnett, Contractor at the Medical Park Building regarding some structural modifications inside the building. What the cost would be. Chief Wilson will report back to the Council on the modifications and cost. In other news Wilson inspected the Gun Club. There is ample space for pistol qualifications but as for the rifle range there is a small berm than can be used. Wilson was not comfortable with the small berm for rifle qualifications but it can be possibility. The fee to join the Gun Club is $250.00 a year for membership. It was noted half of the police department went in for Covid Vaccinations.

Water/Wastewater-Water Wastewater Supervisor Martin reported he will bring new employee on board next Council meeting to introduce him to the Council. Justin Beard was hired to fill the vacancy. In other news, Martin, Perry and Public Works Supervisor are working together to update the Sewer Ordinance.

Fire-Fire Chief Hoyt reported they have been busy in the department responded to three car wrecks and a structure fire this past week. Hoyt commented in January they received $4,700 and in February $5,700 so far in cost recovery. There was three claims that was not billed out because of no insurance.

ADJOURNMENT

At 6:55 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Tilley seconded the motion and it passed unanimously.

Sean Simmons,Mayor

ATTEST:

Janet R. Montambo, City Clerk

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