MINUTES OF THE REGULAR COUNCIL MEETING HELD 2-12-2019

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Don Gardner, Mark Swayne, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Dale Barger, Chris Barger, Ken Harvey, Brandon Brumley and Kelly Brumley

Media: Elizabeth Morgan

AMENDMENT TO AGENDA

Councilmember Simmons made a MOTION to amend the agenda and add the Additional Bills as presented and the Memo from Fire Chief Hoyt to be added under the Departmental Reports. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written held January 22, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Urban Forests of Orofino Meeting held on January 8, 2019 was submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending February 2, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.
Petitions, Applications, Appeals and Communications

Skatepark Fundraiser Presentation - Cancelled will reschedule at a later date.

Possible Jet Boat Race - Chris Barger, President of Clearwater River Rush Jet Boats was requesting support and recommendations from the City Council in the possible upcoming Jet Boat Race. The date set for the Jet Boat Race on the Clearwater River is June 14th-16th 2019. Barger inquired the use of the park for Friday June 14th so the Jet Boats can perform a “Show and Shine”. Barger was told during that week-end in the Orofino Park a “Father’s Day Softball Tournament” was scheduled and the Ballfield and Rotary Cabana was reserved. Barger contacted a committee member of the Father’s Day Tournament and was told it shouldn’t be a problem for the Jet Boats to set up on the playground side. The actual tournament might not use the ballfield on June 14th, depending on how many teams sign up for the event. Barger still has a few obstacles to overcome before the Jet Boat Race can occur. He still needs to obtain permits from Fish and Game to utilize the boat ramps on the Clearwater River and the Idaho Transportation Department for a permit to barricade the turn-outs on Highway 12. Barger commented the event will be sanctioned by the National Boat Association and will receive insurance coverage for ten to fifteen boats. Barger reported they will have a lot of safety crews during the race and crews to mitigate trash in the river before and after the race. Barger also inquired if Johnson Avenue or College can be blocked off for Jet Boats to park on so the community can look at the boats on Friday June 14th before the race takes place on Saturday.

Councilmember Dunaway made a MOTION for a Letter of Support for the Clearwater Boat Club to have their race June 14-16th, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes. Councilmembers voiced to Barger they will address any streets being blocked off after Barger comes back with his permits for the boat race.

Letter of Appointment to DEQ Advisory Committee - The City of Orofino received notification that Michael Martin, Water/Wastewater Supervisor was appointed to the Department of Environmental Quality’s Drinking Water Advisory Committee (DWAC). Martin will attend two meetings a year in Boise to serve on the DWAC. Mayor and Councilmembers congratulated Martin on his appointment.

LHTAC Multi Jurisdiction Transportation Meeting - The City of Orofino received notification on an upcoming meeting February 14, 2019 at the County Extension Meeting Room, 2200 Michigan Avenue from 10:00 am to 11:30 am regarding a multijurisdictional transportation group for Clearwater County. Chris St. Germaine, Clearwater Economic Development is the organizer and will facilitate the meeting. Councilmember Gardner commented this is a new group being formed which will enable the group to compete more effectively for future transportation grant opportunities as well as helping to update the Transportation Plans.

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Efficient Public Collaboration Group - Administrator Laam reported that he was invited to sit on the Efficient Public Collaboration (EPC) Chapter for North Central Idaho. This is a new group that is looking for cities to get involved by discussion and collaborating on the issues of Natural Resources. Lewis, Latah and Clearwater Counties are part of the group. Laam had reservations about the formation of this new committee because it appears to have the same mission as the Clearwater Basin Collaborative (CBC), which has been very effective in dealing with Natural Resource issues. After additional discussion, the City Council opted to “wait and see” what the next move would be in the formation and participation of this new committee.

CEDA Save the Date Meeting Invitation - The City of Orofino received notification for the CEDA Annual Meeting. The meeting will take place at the Clearwater River Casino, April 18, 2019, 4:00 pm – 8:00 pm.

Statement of Purpose on SB 1040 Liquor-by-the-drink Licenses - Administrator Laam submitted a Statement of Purpose on SB 1040 Liquor-by-the-drink Licenses. Laam commented AIC has not taken a formal position on this bill as it could become controversial among the many cities in Idaho. The intent is to remove city quota liquor licenses and allow cities and counties authorization to issue non-transferable liquor licenses on an as needed basis. These licenses cannot be sold to other individuals but existing licensees are Grandfathered in where their liquor license can be transferred and sold. This bill would relinquish state responsibility on issuing new liquor license throughout the State.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported that during some minor renovation of the Fire Hall upstairs, it was discovered by Innovative Electrician the panel box and breakers feeding the Fire Hall were outdated and illegal. The current electrical panel was pulled from the market years ago because of the breakers not tripping when over- loaded, thereby starting fires. The panel box, which serves both the City Council Chambers and the Fire Hall is located in the City Council Chambers, will be charged to the city council line item for building maintenance to help defray the costs to the Fire Department.

It was noted the revised Personnel Policy handbook should be submitted to the Council for their first review at the next city council meeting. Laam gave an update on the Avgas Credit Card Machine which is supposed to be installed sometime this month.

Treasurer - Treasurer Wilson submitted the State, Clearwater County Tax, Cable and Electric Revenue Recap Reports, October, November and December 2018 Revenue vs. Expenditure Reports and the Treasurer’s Quarterly Financial Report ending December 2018 for Council review.

Building Official - Building Official Perry submitted the January 2019 Building Permit Report for Council review. Perry reported he along with Public Works Supervisor Miller and Fire Chief Hoyt will be out of the office next week attending Asbestos Training for identification, handling and removal of asbestos in Coeur d’Alene. Perry commented the Planning and Zoning Meeting is City of Orofino Regular Council Meeting held 2-12-2019
cancelled. In other news, Perry inquired about the repair of the city basketball courts. A local contractor is recommending to tear out the existing concrete and replace it with a drain system for proper drainage. Perry will request an estimate of the cost and report back to the Council.

**Public Works** - Public Works Supervisor Miller reported winter is back and public works is staying busy. It was noted Luke Winterringer passed his CDL and now can plow the city streets. Miller commented he is doing well.

**Police** - Police Chief Wilson reported Officer Deitrick attended the Health and Safety Fair at the Orofino Elementary School. Deitrick attended this fair on his day off. Deitrick is the owner of two canines that he has trained on his own and is certified nationally. One of the dogs is a certified cadaver dog while the other is trained for tracking a live person who is lost. This is a bonus for the Orofino Police Department.

In other news, Wilson reported the FBI diving team that was here recovered one item for the ongoing murder investigation. Wilson was told the Orofino Police Department set a gold standard for the FBI team by having access of resources to help in the investigation. Wilson reported the trail will start March 13 and it will be chaotic for all police employees except Deitrick who was not employed with the city at the time.

Councilmember Swayne inquired if Wilson was able to look more in detail of the software that will help with crime mapping. Wilson replied that he has not had a chance to investigate the software.

**Water/Wastewater** - Water/Wastewater Supervisor Martin reported during the Sanitary Survey conducted by DEQ, they are going to require that the million-gallon water reservoir be sand blasted and repainted. Martin reported that it will be expensive, possibly in the $200,000 range. Martin is working on a plan for going off line to perform the task. The tank was painted back in 1995, and during the current survey it was noted was excessive rust and chipped paint inside the tank.

**Fire** - A Memo from Fire Chief Hoyt was added to the agenda and submitted to the Council regarding a Proposed Fire Department Chain of Command. Councilmembers will forward the Memo to the next Council agenda for any comments, changes and/or approval.

A copy of an Orofino Fire Department Business Inspection was submitted for review and comment from Councilmembers. Chief Hoyt commented he would like to implement inspections of all businesses to help with fire safety recommendations. Hoyt commented this has never been done but would like the Council’s support. Hoyt commented this is good training for the Fire Department to help familiarize them on the buildings in the event if there was a fire. Mayor Smathers commented that some businesses, inspections are mandatory and a fee is charged. These inspections are based on state regulations. Mayor Smathers would like to see many business inspections as a courtesy and not charged for the inspection. The Mayor would like to hear more on the Chief’s Plan and its implementation.

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Councilmember Swayne inquired if a residential home requested an inspection, would the Fire Department provide this service. Councilmembers and Mayor Smathers thanked Hoyt and his crew for doing good work.

WORKSESSION

Mayor Smathers reported the Council met in a Work Session on February 5, 2019 covering an update on Recreational Levy Limitations and Prioritization of proposed projects in the Recreation Master Plan. Mayor Smathers thanked city staff on projects that were completed to date. A recommendation for city staff to prioritize projects with an estimate of costs, and to submit some of the projects to other civic groups, Orofino High School and to the Boy Scouts that may partner or take on the project themselves.

ADJOURNMENT

At 7:07 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Simmons seconded the motion and it carried unanimously.

Ryan Smathers, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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