MINUTES OF THE REGULAR COUNCIL MEETING 11/9/2021

Mayor Sean Simmons
5:15 p.m.

Pledge of Allegiance

Council Members: Mark Swayne, Jennifer Dunaway, Shannon Schrader and Doug Donner

Absent: Jon Isbelle and Josh Tilley

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin and Police Chief-Jeff Wilson

Absent: Fire Chief-Jon Hoyt

Guests: John Erbst, Tanna Zywna, Tina Lauria, Alan Schumacker, Ken Harvey, Mary Wilson, and Mike Gladhart

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on October 26, 2021 as written. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Regular Planning and Zoning Meeting Minutes held on October 19, 2021 was submitted to the Council for review and information.

The Regular Urban Forests of Orofino Meeting Minutes held on November 2, 2021 was submitted to the Council for review and information. Administrator Smathers reported there is a vacancy on the UFO Committee and if anyone is interested to fill that vacancy to please come into City Hall and fill out an application.

City of Orofino Regular Council Meeting held 11/9/2021
BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills and the payroll dated November 6, 2021. Councilmember’s Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Reasons for Findings and Facts-Special Use Public Hearing-Building Official Perry reported Planning and Zoning Commission held a public hearing on Paul Pippenger Special Use Request on October 19, 2021. The Special Use Request is to build 10 (10) 12x25 and ten (10) 12x30 fully enclosed storage units at 1629 Michigan Avenue. The property is Zoned MXD Mixed Use District, Sales and Service, and R-2 Residential. Planning and Zoning Commission made a recommendation to approve Paul Pippengers Special Use Application and allow him to build the storage units at 1629 Michigan because there was a need for storage units, with the conditions: (1) that they build a reasonable privacy fence between the storage units and the residential house and (2) install reasonable deflectors on the security lights that will shine light down on the area that is used by their customers. Perry commented the City Council has three (3) options to consider for the Special Use Request.

1. Accept the recommendation from the commission as is without any additional conditions or restrictions.
2. Decline the recommendation from the Planning and Zoning Commission (Council would need to state their reason(s) to decline the recommendation from the Planning and Zoning Commission in their motion.
3. Decline the recommendation from the Planning and Zoning Commission and request the City Council to hold their own public hearing and discover their own findings.

Councilmember Swayne commented there is no adversity, no manufacturing there, just providing more storage units and approves the recommendation. Councilmember Dunaway commented she has a different opinion, a couple of years ago the Council made a recommendation to Planning and Zoning Commission to not allow anymore storage units within the residential areas because of a housing shortage within residential zones. Councilmember Swayne commented that we cannot tell people what they can build on their property. Building Official Perry commented as a Building Official he tells people what they can and what they cannot build on their property to meet zoning guidelines. It was the Council consensus to hold their own Public Hearing and solicit more public input. Councilmember Dunaway made a MOTION to decline Planning and Zoning’s recommendation to approve the storage units and for the Council to hold their own Public Hearing to solicit more public input before they make a final decision. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Idaho Department of Commerce Letter Award Letter-The City of Orofino received a letter from Dennis J. Porter, Manager of Idaho Commerce. The letter was to congratulate the City of Orofino City of Orofino Regular Council Meeting held 11/9/2021
in an award of $112,985 Idaho Community Development Block (ICDBG) Cares 1 Grant for the Champion Park Restroom Project. Administrator Smathers reported the work will begin in the spring of next year.

Clearwater County Chamber of Commerce request to block off for parade route-The City of Orofino Police Department received a request and permission to have the parade route blocked off on December 3rd, 2021 for the Christmas Festival Old Fashioned Light Parade. Streets would need to be blocked off beginning at 5:00 p.m. to clear the streets for the parade. The parade will begin at 6:00 pm.

Clearwater County Commissioners Canvased City Election Votes-A copy of Clearwater County Official Results of the November 2, 2021 Election was submitted to the Council. The results are as follows:

**Mayor**
Sean Simmons-364 *Elected
Don Gardner-272

**Council Members**
Tye Barnett-159
Mike Gladhart-374 *Elected
Jon Isbelle-277
Sal Lauria-78
Taylor McIntosh-255
Shannon Schrader-294 *Elected
Mark Swayne-306 *Elected

**Clearwater Power Company Franchise Fee**
Yes-416 *approved
No-203

Total number of Registered Voters-1,510
%of Registered Voters that voted-52.4%

Councilmember Dunaway made a MOTION to approve Clearwater County Commissioners Official Results Canvassed for the November 2, 2021 City Election. Councilmember Swayne and Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

**DEPARTMENTAL REPORTS**

Administrator-Administrator Smathers reported he met with Ziply at the Airport and Wastewater Treatment Plant to get internet service's there. If successful Smathers commented a weather event...
station will be installed at the airport so pilots can pull it up to actually see what kind of weather is happening at the airport. In other news, Smathers had a pre-design meeting with FAA and JUB Engineers regarding plans for the taxiway and safety area. It was noted Blue Cross approved a new range/cook oven and hood for the Orofino Teen Center at the High School.

In other news, Smathers said 4 geese were harvested at the airport. Smathers belongs to a group chat and each time the hunters go down to the airport to hunt they inform Fish and Game and Law Enforcement along with the other hunters that are allowed to hunt at the airport.

Treasurer-Treasurer Wilson submitted the Cable, Electric and State Revenue Recap Reports to the Council for review. Wilson reported on November 22, 2021 AIC will have a fall training in Moscow for the newly elected officials. Wilson along with Clerk Montambo, Building Official Perry and Administrator Smathers will attend. Newly elected, Mike Gladhart will attend the training. Mayor Simmons inquired about the time and will check his schedule to see if he is available attend.

Building Official-Building Official Perry reported UFO purchased nine more low growing bushes to be planted on Highway 12. The bushes that were planted previously did not survive this last summer.

Public Works-Public Works Supervisor Miller reported they are in full swing picking up leaves. Park restrooms are winterized and shut down for the winter. Dr. Pipeline is here this week and working on the line through the RV Park. Miller reported there are a lot of roots restricting the line and hopes to have it cleaned out and ready to slip line in the future. In other news, Miller ordered a new ice melt spreader. Public Works finished the maintenance on the sewer system. Tyson is completing some of the last minute things at the new building for the police department.

Police-Police Chief Wilson reported he hopes to be moving in new building by the following Tuesday. Today all computers, servers and phones were moved and thanks to Tyson for getting things ready. Next week Chief Hoyt and fire department will help carry out the desks to the new office in an enclosed trailer. Chief Wilson commented they ordered furniture for the lobby and interview room. In other news, Chief Wilson was awarded $45,000 from the emergency Coronavirus grant. Today Wilson was told to put in for the rest of what he was asking for. The Police Department was awarded the full $67,500 grant to help with the updated telecommunications that was installed at the office. Wilson commented next week he will be attending and Idaho Safety Traffic Commission meeting in Boise and will stay the night and return the next day. And lastly, he wanted the media to mention about the increase of phone and email scams that are occurring. People will get an email from their bank stating that it has been compromised and warned people to not click on it and do not give out social security number or account numbers. Most of the perpetrators are overseas and it is hard to trace back to them. It's too late and people are scammed out of their money.

Water/Wastewater-Water/Wastewater Supervisor Martin reported people are requesting to buy water all winter. He will try to insulate and continue to provide bulk water. Martin was inquiring City of Orofino Regular Council Meeting held 11/9/2021
if Council wanted to continue the price at a 1 penny a gallon. Councilmember Donner inquiring how much is the cost, Martin responded it is set at $10.00 per thousand gallons, or a penny a gallon. Martin was thinking that he can add another pay station will a bigger hose for people to purchase bulk water. It was noted the Council will look into the costs and it was noted a public hearing would need to be held before increasing the bulk water price. Councilmember Schrader made a MOTION to review the bulk water sales and hold a public hearing this next spring. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Fire-No report. Chief Hoyt was not in attendance of the meeting.

ORDINANCE

Ordinance No. 808 – Clearwater Power Company Franchise Fee
AN ORDINANCE OF THE CITY OF OROFINO, IDAHO GRANTING A FRANCHISE FEE TO CLEARWATER POWER COMPANY FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF ELECTRIC FACILITIES WITHIN THE CITY OF OROFINO; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Dunaway made a MOTION to suspend the rule and have Clerk Montambo read Ordinance No. 808 Clearwater Power Company Franchise Fee the Third Reading by title only. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes as follows: Councilmember Swayne, Aye; Councilmember Dunaway, Aye; Councilmember Schrader, Aye; and Councilmember Donner, Aye.

RESOLUTION

Resolution No. 21-509 -Reconfirming 2010 Master Transportation Plan with 5 year short term update 2021-2026 “Capital Improvement Plan”
A RESOLUTION BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF OROFINO, IDAHO FOR THE RECONFIRMING ADOPTION OF THE 2010 UPDATED MASTER TRANSPORTATION PLAN; RECONFIRMING THE ADOPTION OF THE PAVEMENT MAINTENANCE PLAN; AND THE UPDATED 2021-2026 5 YEAR SHORT TERM TRANSPORTATION CAPITAL IMPROVEMENT PLAN ATTACHED AND RECONFIRMING THE ADOPTION OF THE DEVELOPMENT STANDARDS FOR THE DESIGN AND CONSTRUCTION OF STREETS AND ROADS AND, PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Swayne made a MOTION to adopt Resolution No. 21-509 Re-confirm the 2010 Master Transportation Plan with a 5 year short term update 2021-2026 “Capital Improvement Plan”. Councilmember Donner seconded the motion and it passed with a roll call vote resulting in all ayes.

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PUBLIC COMMENT

John Erbst wanted to Thank Chris St. Germaine, Forest Service, State Senator, Clearwater and Idaho Commissioner’s for attending a meeting regarding the Clearwater National Forest roads and trails. Erbst would like the area Mayors and County Commissioners to write a letter of support to keep the trail systems open. It was noted Potlatch closed off their grounds. Erbst went to Idaho Department of Lands and Potlatch and inquired why they shut down their property. The reason that was stated for shutting down the property was because of an influx of people littering and damaging their property.

Alan Shumacher was inquiring about the charge for bulk water. Martin reported he was approached by some of the people who still need to purchase bulk water and would like to see the Water supply continue through winter. Martin commented it was shut down for the winter because of freezing weather. Martin reported he can insulate the water line and turn the water back on for those who still need to purchase water. It was noted Council will review the price of bulk water and currently the price for bulk water is a penny a gallon. The chemicals to treat water has increased dramatically this last year and the Council will hold a public hearing in the spring. Martin apprised Council that he figured his water that he uses in a months time is 3 cents a gallon. Councilmembers will continue the rate at a penny a gallon until this spring and move forward with a Public Hearing to increase the rate for future sales to meet the cost of operation and maintenance.

Ken Harvey inquired from Police Chief Wilson that he heard through a rumor that Wilson was going to retire. Harvey inquired if the job would be filled from within the present city staff or advertise state wide. Wilson commented he has not made any decision and will continue working as Police Chief, and when he retires, that would be up to the Mayor and Council on how they would fill the vacancy.

COUNCIL COMMENT

Councilmember Donner wanted to thank John Erbst for keeping track and updated on the Trail Systems.

ADJOURNMENT

At 6:10 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

ATTEST:

Janet R. Montambo, City Clerk

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