MINUTES OF THE REGULAR COUNCIL MEETING 11/08/2022

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Doug Donner, Jennifer Dunaway, Shannon Schrader, Mark Swayne, Josh Tilley and Mike Gladhart (by phone)

Staff: Administrator-Ryan Smathers, Clerk Treasurer-Donna Wilson, Building Official-Todd Perry, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Bart Jones and Police Chief-Vince Frazier

Absent: Councilmember Josh Tilley and Public Works Supervisor-Shane Miller

Guests: Hans Sween & Kayla Brown – JUB Engineering, Edson Martinez, Toby Atkinson, LJ Reece and Loretta Stout

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written on October 25, 2022. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills plus the additional bills and the payroll dated November 5, 2022. Councilmember Donner inquired about the 2013 GMC Yukon to be purchased. Administrator Smathers stated that it would be the new vehicle for City Hall since the Police Department took back possession of the other truck. The overall plan would be not just City Hall, but Economic Development and Safe Routes to School to pull the trailer. The current CCED vehicle would be taken to the Airport and used for a courtesy car and to surplus out the old Durango that is currently being used as a courtesy car. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

State/Local Agreement (Design and Construction) Project No. A023(89 I) US Hwy 12 Sidewalk Project, Phase 1- Councilmember Dunaway made a MOTION to accept the State and Local Agreement for the design and construction of Project #A023 US Highway 12 Sidewalk Project City of Orofino Regular Council Meeting held 11/08/2022
Phase 1. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

P&Z Commission's Conclusions of Law and Reasons for Findings Special Use Application 1805 Michigan Avenue - Edson Martinez - Building Official Todd Perry reported that on October 18, 2022 Planning and Zoning Commission held a public hearing to consider an application of Edson Martinez to reside in a recreational vehicle at 1805 Michigan Avenue. Prior to the public hearing city staff did not receive any comments on the application; there were none for or against. During the public hearing only one person provided support testimony for the application. Planning and Zoning Commission's findings were provided to the council’s agenda packets. The Commission came to the conclusion that Mr. Martinez’s recreational vehicle was placed far enough back that was not in the front or side setbacks. It was hooked up to the City water and sewer and was properly connected to electrical outlets. So therefore, based on those facts at that location, the Planning and Zoning Commission recommends to the Governing Board approval of the special use request from Edson Martinez to live in his RV at 1805 Michigan Avenue with the condition that the RV is winterized and inspected for water, sewer and electrical connections. The Commission also requests that the applicant come before the Commission for review within one year. Building Official Perry has done an inspection of the water, sewer and electrical connection. Perry stated that during the public hearing the Commission had a lot of discussion and concerns about this. They asked about the recently passed ordinance. Perry told them some of the reasons for passing the ordinance were due to the water and sewer along with the uncleanliness and mess that typically happens. The Commission took all that in to consideration when they looked at this particular situation at this location and that is why they came up with that recommendation to have the applicant to go back in front of Planning and Zoning for a review in a year. Councilmember Dunaway made a MOTION to accept P&Z’s recommendation for the special use application 1805 Michigan Avenue with the stipulation that it is revisited in one year and secondly the upkeep of the area so that it is not unsightly. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers passed the first part of his report over to Kayla Brown from JUB Engineering to go over status updates on the following projects: Highway 12 Sidewalk, Traffic Study on Michigan Avenue and Highway 7 Intersection, State and Local agreement for the Child Pedestrian Crossing improvements, Airport Taxiway Mill & Overlay, Leading Idaho – Bridges, the grant application process for the Transportation Plan, CIPP and GIS Mapping for water and sewer. Smathers reported that there is a new mountain bike group forming in Orofino that is very active. They have been working with the Corp to help with creating mountain bike trails around the lake and how to connect them to the City’s connectivity project. After Krista Baker with CEDA was here at the October 25, 2022 meeting the bid packets have gone out for the Champion Park bathroom. An email went out to all District II Clerks & Treasurers so we could collect other communities policies and ordinances on feral cats. There aren’t many but have received three that do not really address the issue but will continue.

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to look. A draft of the Traffic Study on Michigan Avenue and Highway 7 Intersection had been emailed to the council, which will be on the next agenda for discussion. A report back to JUB Engineering is needed for the preference so they go to ITD with that information. There is only one homeowner that would be affected by the intersection change, but Smathers had spoken with the homeowner and they provided some great feedback and will be a good partner on the project. There is a swampy area in the grassy area between the bingo pavilion (playground cabana) and the bathrooms. The idea of a fire pit in the park has been brought to the staff. There are a couple of ways it could be funded if they come in under budget. Smathers reported that the director of Economic Development Diane Hairston is resigning. A job advertisement was going in the paper and the Department of Labor for the position. He had a meeting with BlueCross impact team and the City is down to $2,241.90 out of the $250,000 which needs to be spent by December 1, 2022 to get the grant closed out. Looking at a couple of different items for the funds, either another bike repair station or some tables and benches. There are still a number of projects that need to be completed, but are waiting on contractors and for spring for nicer weather. The BlueCross team may want to do a community celebrations with all the changes that have happened.

Clerk Treasurer-Clerk Treasurer Wilson reported that the last of the fiscal year 2022 have been received. Janet Montambo’s last day of work will be on Friday November 18, 2022. The City will be having an open house in the council chambers from 1:00 – 3:00 pm for those who would like to come and wish her well. Lastly, the auditors have come to do the audit for fiscal year 2022.

Building Official-Building Official Perry reported on Monday November 14, 2022 the nuisance violation for Montambo’s will be up and has a phone call with the city attorney to discuss some of the City’s legal options to have a clear direction.

Public Works-Public Works Supervisor Miller was absent, but Administrator Smathers stated that Public Works has a lot going on and trying to get in between storms and the additional items that have been coming up. Building Official Perry stated that during the staff meeting Miller stated he would be attending a Co-op meeting that he attends annually with regional Public Works supervisors where they typically discuss projects, share contractors and experiences.

Police-Police Chief Frazier reported that the department has been fairly busy. There have been about 175 calls for service for the month of October. He is still trying to get things underneath him, but has been going out and meeting with the community. He had a meeting with Rotary and the Chamber of Commerce. Both of them were very productive. They are supportive partners. Working on Christmas 911. They’ve had to make a modification to the normal fundraiser with the girls basketball. Due to some unforeseen circumstances they had to change it to the boys basketball game on December 3, 2022. Some of the girls basketball who want to help will participate on the 3rd.

Water/Wastewater - Water/Wastewater Supervisor Martin reported with the escalating costs of chemicals at the water treatment plant he has been working diligently and has secured another
The only way that it could get any lower is to mix it ourselves. But the savings doesn’t outweigh the warehousing of dry products, the atmospheric powders in people’s lungs, the safety precautions of mixing it. Administrator Smathers reported that the Ultra Violet Vault has been installed which is another huge savings for chemical costs. Mayor Simmons inquired on the size of the vault. Martin reported that the vault itself is only 4x9x14, but it can process up to two and a half million gallons a day. If Public Works Supervisor Miller get the I&I under control it will be even more efficient so it have been sized for the maximum. With the piping under the river, it doesn’t matter how many pumps are put on the side of the river we cannot push no more than 2.3 million gallons through a 12 inch pipe.

Fire-Chief Jones reported in the last eight days the department has had one fire call and three rescue calls. They did their extrication training with many of the firefighters attending. They were able to train on three cars and have an additional two cars they can do some more training throughout the year. There were pump tests going on during the training as well. They now have the new battery cutters, so they are looking forward to doing some training with those. A new tender has been purchased that is 1800 gallons, which has been a long time coming.

RESOLUTIONS

Councilmember Dunaway made a MOTION to accept Resolution 22-519; State/Local Agreement (Design and Construction) Project No. A023(89 I) US Hwy 12 Sidewalk Project, Phase 1. Councilmember Schrader seconded the motion and passed with a roll call vote resulting in all ayes.

PUBLIC COMMENT

Loretta Stout inquired where the sidewalks were going to be on Highway 12? Administrator Smathers reported that this particular phase is from 108th Street to 136th Street. The hard part and the most complicated part will be the hill by Stone Mountain Bow Strings. Phase two will be the hardest which will be connecting to the bridge. ITD will not allow crossing on the surface. May have to look at a potential tunnel. This project is exciting because it has been discussed since 1980.

ADJOURNMENT

At 6:37 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

ATTEST:

[Signature]
Donna M Wilson, City Clerk Treasurer
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