MINUTES OF THE REGULAR COUNCIL MEETING HELD 11/26/2019
Mayor Ryan Smathers
6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader and Sean Simmons

Absent: Josh Tilley

Staff: Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Water/Wastewater Supervisor-Michael Martin and Fire Chief-Jon Hoyt

Absent: Public Works Supervisor-Shane Miller and Police Chief-Jeff Wilson

Media: Elizabeth Morgan

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held November 12, 2019 as written. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

The Regular Planning and Zoning Meeting Minutes held on November 19, 2019 were submitted for Council review.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending November 25, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Debco Special Use Planning and Zoning Recommendation - Councilmember Simmons made a MOTION to accept Planning and Zoning Recommendation and approve Debco’s Special Use application for the utilization of camper trailers in a C-4 Zone. Debco, a large local contractor, occasionally needs to use these campers to house his employees on a temporary basis when work brings them to the Orofino area. Councilmember Swayne seconded the motion. Councilmembers commented that the area where Debco stages his contracting equipment and where the campers would be located is well maintained and well-kept. With no verbal or written opposition to the application and the use of the campers occurring only couple of times per year, no Councilmembers opposed the request either. The Council did note that the Special Use is for
Debco only and if the property is ever sold the Special Use would terminate. A roll call vote resulted in all ayes. Perry commented he will review the Debco Special Use in a year for any problems or conformance issues.

Lamar Advertising Company Letter - A copy of a letter that is addressed to Lamar Advertising Company was submitted to the Council for review. Councilmembers discussion centered on changing the verbiage in the letter and renegotiate the agreement for a shorter-term period and a change in the amount of rental price. The current lease agreement is a twenty-year agreement which expires on February 26, 2020. If Lamar does not hear from the city within sixty-days (60) of the expiration date, the agreement will automatically roll-over for an additional twenty-years under the same terms and conditions of the first twenty-years. Councilmember Dunaway made a MOTION to revise the language in the letter mail it out. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

Dworshak National Fish Hatchery Tour Invitation - The City of Orofino received an invitation from Elizabeth McKeag, North Idaho Field Rep with the Idaho Wildlife Federation (IWF) to take a tour of Dworshak National Fish Hatchery hosted by IWF.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported he sent in the paper work for recertification as a Tree City USA. This will be our nineteenth consecutive year as a Tree City USA Community. It was noted the Airport runway lights are now fixed. Innovation Electric had to replace the motherboard in the electric panel box. The cost was $6,200.00. Laam commented in December, TD&H Engineering will advertise the bid for the Airport Tree removal and for the improvements within the runway safety area. In other news Laam reported the second Council meeting in December is scheduled on Christmas Eve and was inquiring if the Council would cancel the meeting and forward any business to the first meeting in January. Councilmember Dunaway made a MOTION to cancel the December 24, 2019 Council meeting. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

Treasurer - Treasurer Wilson submitted the Clearwater County Tax Revenue Recap report for Council review. In other news, Wilson reported that she, Rick and Craig Marvin met with the vendor from Elgin Company to the specifications for a new Street Sweeper. The city will be able to piggyback on the State of Idaho who procured sixteen street sweepers earlier in the year from the same company. The price of the new sweeper will be $248,256.04. Wilson commented it was $1,744 below our budgeted amount in our 2019-20 budget. Wilson complimented Craig for his valuable input.

Building Official - Building Official Perry submitted the October 2019 Building Permit Report for Council review. Perry reported he has been in contact with the IOOF Building Owners. Perry was requesting they hire an engineer to check the current evaluation and status of the building before winter sets in and see if the condition has changed since the last evaluation of the building. The roof was compromised and only a temporary fix was applied and not a permanent fix. The building is further deteriorating and the owners are worried of their liability if it were to suddenly collapse. It was noted by the Mayor that it would cost approximately

City of Orofino Regular Council Meeting held 11-26-2019
$300,000 to demolish the building. One major concern with the Building is that the IOOF Hall jointly shares a common wall with the old Snyder’s building which is in good shape. The owners are open to any offers for the sale, trade or bartering of the building.

**Public Works** - No report. Public Works Supervisor Miller was not in attendance of the meeting.

**Police** - No report. Police Chief Wilson was not in attendance of the meeting.

**Water/Wastewater** - Water/Wastewater Supervisor Martin reported his crew is busy with routine operations and maintenance at the Water and Wastewater Plants.

**Fire** - Fire Chief Hoyt reported this past weekend was the first Certification Session of Firefighters 101. It consisted of a two-day eight hour per day training period that had eight students from Orofino and ten other students from the surrounding Fire Departments. In other news, Station 1 and Station 2 has been updated with LED lights. The heating system is also being updated in Station 2 with propane heating.

Councilmember Swayne complimented the Fire Crew assisting with the Ambulance Crew during a call. The support with man power is beneficial with all involved.

**UNFINISHED BUSINESS**

**Orofino Bridge Street Lights** - Mayor Smathers reported he met with Mike Thomas, Avista Local Representative in regards to the Street Lights. Mike Thomas had originally suggested the City update the street lights on the Clearwater Bridge, but after Thomas checked into the prices it would cost the city double the amount they are paying for now. Thomas stated he was able to fix the street light at the end of the bridge that was burned out, but does not recommend changing out the other lights.

**Recreation Park Discussion** - Pictures of the Orofino City Park/Arena were submitted to the Council for review. After reviewing the pictures of the Arena area, it was noted that there is a lot of debris left out after Lumberjack Days. It was pointed out the Arena is a safety concern as well as an unsightly mess. The common goal for the Council is to come up with a set-of- rules for everyone to follow when using the facilities. It was recognized that more and more different groups with different functions are using the Arena. Councilmember Gardner submitted an aerial picture of the Barns and Arena. Gardner noted the burling pond is 854 square feet; the concrete pad next to the burling pond is 600 square feet; the arena is 29,634 square feet; and the horse arena is 13,243 square feet. If a group utilizes the arena for their activity, the burling pond and other debris laying out makes it impossible to utilize the full arena.

Gardner stated when setting a standard for all users to follow, he would like to make sure the rules are functional for multi-purpose usage. He stated the burling pond is deteriorating and simply needs to be taken out. It is a safety concern along with the debris left out for someone to get hurt on or a tripping hazard. It was noted the burling pond is only being used by Orofino Celebrations during Lumberjack Days, two days out of the year. A portable burling pond can be obtained for activities during Lumberjack Days. Another suggestion is that a chain link fence
be installed next to the railroad side of the arena to store excess or annual equipment used by OCI. If it was hidden behind a locked fence that would clear space in the arena. Councilmembers all agree to coordinate as a whole group to work towards a common goal and restore the arena at ground zero. Councilmember Dunaway will call a meeting with the group after the first of the year.

ADJOURNMENT

At 7:07 p.m., Councilmember Schrader made a MOTION to adjourn. Councilmember Dunaway seconded the motion and it passed unanimously.

Ryan Smathers, Mayor

ATTEST:

Janet R. Montambo, City Clerk