MINUTES OF THE REGULAR COUNCIL MEETING 11/10/2020

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway via telephone, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Public Works Supervisor-Shane Miller, Building Official-Todd Perry, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Ken Harvey and Dennis Fuller

Media: Elizabeth Morgan

MINUTES

Councilmember Swayne made a MOTION to approve the Regular Council Meeting Minutes held on October 27, 2020 as written. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Schrader made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending November 7, 2020. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

2021-2500 Tradesman Regular Cab 4x4 Pickup-A copy of a quote from Hanson’s Garage was submitted to the Council for review. Public Works Supervisor stated Luke’s truck overheats all the time. Craig tried to fix the manifold but it did not work. You can no longer get parts to this particular vehicle. Administrator Smathers reported it is not in the budget. Councilmember Schrader was inquiring if the City had things they can liquidate to help with purchase. Miller responded he has things that can be surplus but none of high value. Miller stated they have an old road grader that has not been used. It can be used but needs brakes they sometimes have to use blade to stop grader. Administrator Smathers commented the Department Heads are putting a list together from each department. Administrator Smathers checked into a 2017 Chevy that was set up with blade but was $10,000 more used. The market value is higher for used vehicles. Councilmember Schrader inquired Millers need of a ¾ ton truck. Miller responded they need the City of Orofino Regular Council Meeting November 10, 2020
power to pull the jet rodder and trailer and need the long bed for hauling tools and equipment. Councilmember Isbelle was inquiring if he can use ½ ton with long box that should be able to pull the weight and maybe there is a savings. Councilmember Dunaway was asking if the bottom price for new vehicle is $27,357. Smathers stated yes. Councilmember’s was asking Miller to see what the difference is in price if he went with ½ ton compared to ¾ ton pickup. Miller will get the information and submit at the next meeting for Council review.

Orofino Creek Conceptual Design Contract (Foresite Engineering)-Administrator Smathers reported back in December River Design Group had submitted Orofino Creek Conceptual Design Contract. In May during the transition of Administration somehow the signed contract did not get sent back to River Design Group. After conferring with them the price of the Design Contract increased because they are no longer in Orofino. Chris St. Germaine with CCED is working with another group Foresite Engineering who is doing work for Jerry Johnson on the upper part of Orofino Creek. St. Germaine was able to set up a meeting with Annie Conner and Foresite to look at the mouth of Orofino Creek. Foresite agreed to do a Design Contract with the same price of $10,000. Clearwater County Commissioners agreed to pay half with the City picking up the other half. Councilmember Swayne inquired if the mitigation plan for future was in place would the City move forward without having to go through this each time. Administrator Smathers commented Permits are needed anytime you enter into the Creek, it was noted if it is done right then we will not have to do it again in ten years. Councilmember Dunaway made a MOTION to move forward with Foresite Engineering and the Conceptual Design Contract. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported he and Fire Chief Hoyt will meet with Clearwater County Commissioners Monday to update the EMS Service contract. The last update was back in 2007. In other news, Smathers announced the City received Mayor Simmons Walking Challenge Award in the amount of $1,000. Mayor Simmons will decide who will be the recipient of the award with guidelines to follow. Mayor Smathers commented his appreciation for all city employees, after being in his position as Administrator he has witnessed the work all employees do in their capacity for the city.

Treasurer-Treasurer Wilson submitted the Cable, Electric, State Highway, Revenue Sharing, State Liquor and Clearwater County Tax Revenue Recap Reports to the Council for review. Wilson reported she is working with Springbrook Software looking into a new module in our software to provide a weblink to the customers who will have another option to pay their bills on line and it will go directly to the customer’s account.

Building Official-Building Official Perry reported he was out of the office all last week and is playing catch up with phone calls and emails.

Public Works-Public Works Supervisor Miller reported public works crew is busy fixing numerous water leaks throughout the city. One was fixed on the twelve inch line on Michigan past the County
Weed Shed where it was replaced back in 1996. The saddle was rotted out. There was a leak on Birch Street. Miller identified there is a leak on Miles Avenue on the water line that feeds public works shop. It was noted the best way to fix that was to abandoned that line and hook up to another water line. Leaf pickup is on Tuesdays and Fridays. Miller commented the plows are installed and ready for snow. The Park restrooms are winterized and closed for the winter. It was noted Ziply Fiber is working on a boring job on Highway 12 in the right-of-way from the Transfer Station to Laudenbach Road.

Dennis Fuller commented that he appreciated Public Works Crew in fixing the water leak in a timely manner. Fuller who lives on Birch Street stated there has been five different times the water line has had a leak. Fuller was hoping eventually the City will look at replacing some of these old water lines and repave the road.

Police-Police Chief Wilson reported on December 22, 2020 he will be going in for shoulder surgery and will be on light duty with a should sling.

Water/Wastewater-Water/Wastewater Supervisor Martin reported he will winterize the RV Water Station before the cold weather sets in. It was noted the water sales increased these last few months. In other news, Martin is part of a Committee that gives feedback to Department of Environment Quality (DEQ) on regulations for safe water. The Committee will wait until new legislation is in place before submitting the regulations. Councilmember Swayne inquired at the last meeting Martin had mentioned McCandless water tank would eventually need to be replaced and wanted clarification. Martin responded in the event the Canada Hill tank is deteriorated where it will need to be replaced, Martin suggested he would like to put a bigger tank where McCandless Tank is now and look at water pressure and lines to consolidate. McCandless tank holds 25,000 gallons now and half a million tank would be adequate to accommodate residents in that area with water.

Fire-Fire Chief Hoyt reported he received the Fire Chief's vehicle last Thursday. The truck is equipped and in service now. Hoyt commented he has been busy with meetings reviewing and updating the Emergency Medical Service contract with the County.

COUNCIL COMMENT

Mayor Simmons inquired when will Ziply Fiber be done installing the fiber optic. It was noted December 15, 2020 is the deadline to have everything in place or they won't get paid. Mayor Simmons announced T-shirts are for sale for Christmas 911 Fund Raiser. You can purchase one through the police department for $20. The money will go towards purchasing meals and Christmas Gifts to the needy in this community.

Councilmember Isbelle announced next Saturday he along with others will be down in the City Park to install Christmas Lights and decorate for the upcoming Christmas festivities, he is inviting all to come down to help.

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Councilmember Donner was inquiring what is the next step to implement Phase 2 of the Master Water Plan. Administrator Smathers reported he looked at the Master Water Plan (MWP) and it is something that needs to be identified and prioritize water lines to be replaced and at the same time will have to repave the streets. Smathers stated during each years audit the city has undetected leaks and identified in the audit, its apparent there are water leaks on the city lines but not all of them have been found and a large amount of water is not being billed.

PUBLIC COMMENT

Dennis Fuller invited the Mayor and Council regarding the outrage under the National scene and is inviting all to “Flag Wave for Freedom” at the Heritage Park this Saturday from 9:00 a.m. till Dark. There is concern regarding Rights of the Constitution and the Godless conspiracy.

ADJOURNMENT

At 6:53 p.m. Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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