MINUTES OF THE REGULAR COUNCIL MEETING HELD 10/9/2018

Mayor Ryan Smathers
6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Police Chief-Jeff Wilson and Assistant Fire Chief-Keith Brink

Absent: Public Works Supervisor-Shane Miller and Water/Wastewater Supervisor-Michael Martin

There were no guests or media in attendance at the meeting.

AMENDMENT TO AGENDA

Councilmember Swayne made a MOTION to amend the agenda and add the Additional Bills as presented. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on September 25, 2018 as written. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending September 29, 2018. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

AIC Legislative Committee Appointment-(info) Administrator Laam reported every year the Idaho Legislature makes critical decisions on property taxes, state shared revenues, law
enforcement, transportation, water rights and other areas that impact cities. The active engagement of city officials is critical in helping to shape public policy in these areas and protect the interests of cities. AIC Legislative Committee is inviting Mayor’s and Councilmembers to serve on the AIC Legislative Committee, which assists in developing AIC’s legislative agenda and provides city officials with a forum to discuss important state and federal policy issues. AIC Legislative Committee is expected to meet three times in 2018-19: Friday, November 30, 2018 at the Boise Centre in Boise, the annual AIC City Officials Day at the Capitol on Thursday, January 24, 2019 at the Boise Centre and at the AIC Annual Conference June 19-21 at the Boise Centre in Boise.

Presnell Gage PLLC, Auditor-(info) Administrator Laam reported each year the city receives an Engagement Letter from the Auditor to confirm the services that they provide to the City of Orofino for the year ended September 30, 2018. Presnell Gage, PLL will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Orofino. Administrator Laam commented their fees increased approximately 3% from last year. This year the expense for the city audit will not exceed $18,025. A signed letter of engagement will set forth the audit for the City of Orofino.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reminded tomorrow the Fire Chief Interviews will begin at 8:30 a.m. and expects to end approximately 5:00 p.m. In other news Laam will be out of the office the week of October 15, 2018 for PRIMA training which will take place in Coeur d’Alene, Idaho Falls and Boise. It was noted Laam received notification Riedesel Engineering merged with TD &H Engineering. Laam will still work with the same people as before the merge of the company. Laam commented the city has worked with TD&H Engineering before.

Treasurer - Treasurer Wilson submitted the Clearwater County Tax Recap Report ending September 2018 and the Revenue vs. Expenditure by Fund Report ending August 2018 for Council review. It was noted Wilson along with Building Official Perry, Water/Wastewater Supervisor Martin and Public Works Supervisor Miller will also attend the PRIMA training in Coeur d’Alene next week.

Building Official - Building Official Perry reported Clearwater County Planning and Zoning will jointly meet with the City Planning and Zoning in a work session scheduled next Tuesday, October 16, 2018 regarding zones in the impact area.

Public Works - No report. Public Works Supervisor Miller was not in attendance at the meeting.

Police - Police Chief Wilson announced he offered a conditional job offer to Mike Deitrick and he accepted the offer with the tentative start date December 3, 2018. Deitrick has been with Clearwater County Sheriff’s department for the past twelve (12) years. Wilson commented with Deitrick aboard training would be short, because Deitrick is well acquainted with the system in place at the police department.
It was noted the Crime Mapping, after a year of training, will be up and running by the next Council next meeting. The public can access the different neighborhoods and can see what kind of crimes were mapped in each area.

Water/Wastewater - No report. Water/Wastewater Supervisor Martin was not in attendance at the meeting.

Fire - Assistant Fire Chief Brink reported the combination on the Fire Hall has been changed. It was noted a joint training with the Ambulance Crew on extrication will be held on Saturday, October 13 at 8:00 a.m. to noon. Brink commented that the outdoor open burning season will begin on October 15, 2018.

PROCLAMATION

On behalf of the Council, Mayor Pro-Tem Gardner presented Mayor Smathers a plaque and proclaimed the month of October 2018 as the Mayor's Walking Challenge. Mayor Smathers has joined with other Mayors all across the State of Idaho to walking a minimum of 10,000 steps per day throughout the month of October, which is equivalent to walking five miles per day. It was noted in the Proclamation Mayor Smathers will have walked between 155 and 310 miles on behalf of school age children and will be awarded $1,000 from the Blue Cross Foundation to be allocated to a city park or elementary school project that encourages and promotes school age children to live a healthier lifestyle.

ADJOURNMENT

At 6:20 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it carried unanimously.

Ryan Smathers, Mayor

ATTEST:

Janet R. Montambo, City Clerk

City of Orofino Regular Council Meeting held 10/9/2018