MINUTES OF THE REGULAR COUNCIL MEETING HELD 10/22/2019

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Absent: City Administrator-Rick E. Laam

Guests: Gerald MacGuffie and Jim Hill

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Tilley made a MOTION to approve the Regular Council Meeting Minutes held October 8, 2019 as written. Councilmember Swayne and Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

The Urban Forests of Orofino Meeting Minutes held on October 1, 2019 were submitted to the Council for review.

The Planning and Zoning Meeting Minutes held on September 17, 2019 and October 15, 2019 were submitted to the Council for review.

BILLs AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending October 12, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEAL AND COMMUNICATIONS

Planning and Zoning Reason for Findings and Recommendation-Building Official Perry reported Planning and Zoning held a Public Hearing on October 15, 2019. The proceedings for
the public hearing were met and no one from the public was present. The Commission did not receive any testimony for or against the amendment to the Zoning Ordinance. Perry commented the amendments to the Zoning Ordinance are as follows:

11-2-1 Definitions
Add: MANUFACTURED/MOBILE HOME PARK/COURT: A park or court, opening on a street, equipped with individual water, sanitary sewer and electrical connections for which permits and inspections are required for the placement of three (3) or more manufactured or mobile homes.

RECREATIONAL VEHICLE (RV): Per Idaho Code 49-119 means a motor home, travel trailer, fifth-wheel trailer, park model recreational vehicle, truck camper or folding camping trailer, with or without motive power, designed for recreational or emergency occupancy. It does not include pick-up hoods, shells, or canopies designed, created or modified for occupancy usage. School buses or van type vehicles which are converted to recreational use are defined as recreational vehicles.

RECREATIONAL VEHICLE (RV) PARK/COURT: A space or area designed, constructed and maintained in accordance with Title 5 Chapter 9 Section 16 of the Code.

REMOVE:
Trailer Court

11-2-4 Single-Family Dwelling District (R-2) Section A: Uses Permitted Outright:

Remove/Add:
Small daycare-childcare facility for four (4) or less children. (It was noted this was identified as four or less children who are not related)

11-2-5: Multiple-Family Dwelling District (R-3) Section A: Uses Permitted Outright:

Remove: Manufactured homes, mobile home and trailers.

11-2-6: Mixed Use District -Sales, Service and R-2/Residential (MXD) Section A: Permitted Principal Uses and Structure:

Remove:
Storage units.

11-2-8: Commercial, Industrial and Manufacturing District (C-4) Section C:

Remove:
C. Conditional Uses: Dwelling for a caretaker or watchman employed on the premises.

Remove/Add for formatting purposes only:
D. C. Special Uses

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E. D. Limitations on Uses
F. E. Minimum Lot Requirements
G. F. Minimum Setback Requirements
H. G. Permitted Signs
I. H. Fences

New Section After 11-2-17: Notification of Action:

Add
11-2-18: PENALTY FOR VIOLATION: Any person or entity who is found to be in violation of this chapter, shall be deemed to have committed a misdemeanor and for each violation shall be fined a sum not exceeding three hundred ($300) or by imprisonment in the county jail for a term not to exceed six (6) months, or by both such fine and imprisonment. Each day of violation shall constitute a separate offence. (It was noted there is a due process and will go through the court system to tested)

Building Official Perry commented the Planning and Zoning Commission recommends that the City Council approve the amendments to the Zoning Ordinance Sections 11-2-1; 11-2-4-A; 11-2-6-A; 11-2-8-C; and add new section 11-2-18.

Councilmember Swayne made a MOTION to approve Planning and Zoning Commission’s recommendation to amend the Zoning Ordinance. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator-No report. Administrator Laam was not in attendance of the meeting.

Treasurer-Treasurer Wilson reported she had no further reports other than the submitted accounts payable and payroll.

Building Official-Building Official Perry reported he is receiving requests from the Census Bureau regarding address’s. Perry commented it is somewhat difficult in the reporting procedures Census Bureau has in place to respond to their questions.

Public Works-Public Works Supervisor Miller reported public works crew fixed another leak on the four inch water line on C Street. Tyson Cobbs was able to fix the water leak while the line is hot. Miller reported the the four inch water lines on 1st, B and C Streets will need to be replaced at some point in the future. In other news Miller stated Orofino City Park restrooms will be open until after Halloween then they will winterize and shut down for the winter. It was noted Tyson and Luke will complete the sewer line maintenance at the end of this week.

Police-Police Chief Wilson reported some of the portable radio’s that was replaced recently will go to the Fire Department to use. Fire Chief Hoyt had expressed that some of the fire department hand held radio’s was hard to hear anyone talking on them because of the static. In other news
Wilson, Frazier and Lahni Ireland donated their blood to the blood drive. In other news, Wilson reported the Police Department would like to enter a float for the Christmas Parade and was inquiring from Council for their support to allow him to cover for some of the costs that will be related to the float to expend money out of the public relations or the special operating fund budget. Wilson did not want the police employees to pay out of their pocket to pay for the supplies that will be used for the float. Councilmember’s expressed and agree that it should come out of public relations. Police Chief Wilso reiterated the public relations line item is used for radio adds for the various events during the year and purchasing items for school activities. Councilmember Swayne inquired can a list of supplies be circulated asking for donations what is needed, “you be surprised what people would be willing to donate”. Councilmember Swayne made a MOTION to support the Police Department to utilize a portion of his budget to purchase supplies for the float. Councilmember Simmons seconded the motion and it passed unanimously.

Water/Wastewater-Water/Wastewater Supervisor Martin reported the conveyor belt has been installed and is up and running. It other news, Matt Baugh is back to work.

Fire-Fire Chief Hoyt reported the Fire Department has ordered t-shirts with the Fire Department logo to sell for a fund raiser. In other news, Chief Hoyt and a few of the firefighters are visiting the schools and teaching about fire prevention.

ANNOUNCEMENTS

Mayor Smathers announced that he has completed his goal in the Mayor’s Walking Challenge. The city will receive a $1,000 to donate to the school or somewhere else. Last year Mayor Smathers gave the Orofino School’s the $1,000. Mayor Smathers was inquiring from Council if they had any suggestions of where to donate the $1,000 to.

ADJOURNMENT

At 6:35 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it passed unanimously.

ATTEST:

Janet R. Montambo, City Clerk

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