MINUTES OF THE REGULAR COUNCIL MEETING HELD 1/28/2020

Mayor Ryan Smathers
6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Sean Simmons, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Absent: Building Official-Todd Perry

Guest: Ken Harvey and Bart Jones

Media: Elizabeth Morgan

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held January 14, 2020 as written. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending January 18, 2020. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Clearwater River Rush Jet Boat Race June 19th-21st, 2020 - Request Letter of Support and Close Johnson Avenue from 1st Street to College Avenue. Dale Barger, of the Clearwater Boat Club was requesting a letter of support for this year’s Jet Boat Race and for the city to close a section of Johnson Avenue from College Avenue to 1st Street. The race will take place during Father’s Day Weekend on June 19th-21st. Councilmembers commented that it was well received last year and did not hear of any complaints. Councilmember Swayne made a MOTION to write a letter of support and allow the street closure for the Jet Boat Club. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

City of Orofino Regular Council Meeting held 1/28/2020
Transportation Alternative Program (TAP) Application for Non-infrastructure Pedestrian/Bicycle Safety Events. Chris St. Germaine, Clearwater Economic Development Director submitted a Transportation Alternative Program (TAP) Safe route to Schools Grant to the Council for review and approval. St. Germaine was not in attendance of the meeting because she was in Washington DC. The application is consistent with the Orofino Activity Connection Plan completed in June of 2016. ITD encouraged the city to submit the grant application which is a Non-infrastructure Safe Routes to School grant. The proposal will create a part-time Coordinator Position. This individual will work on public and youth educational materials, media releases, and conduct bike rodeo events at each Elementary School within Joint School District 171. There are two grant applications for Fiscal Years 2021 and 2022. Each application request is for $52,202 with a match requirement of 7.34% or $4,135 per year. Two applications were required because the funding for this program comes to ITD in two-year cycles. The awards will be announced at the March 20, 2020 ITD Board Meeting. Councilmember Schrader made a MOTION to approve both applications. Councilmember’s Simmons and Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported Bid Packages for Phase 2 and 3 for the Airport will be submitted to the public at the end of this week. February 6th is the pre-construction meeting with TD &H Engineers. The bid opening is scheduled for February 13th at City Hall. Laam commented there are two contractors that have a strong interest in submitting bids. In other news, Laam inquired if any of the Councilmembers would be interested in filling the vacancy on the Clearwater Economic Board that Don Gardner previously held. This is a county wide Board where the County Commissioners must approve all appointments. The Board meets quarterly in the City Council Chambers. Anyone interested should contact me or Chris St. Germaine, Clearwater County Economic Director.

Treasurer - Treasurer Wilson reported that business is as usual and is currently finishing up year-end reports.

Building Official - No report. Building Official Perry was not in attendance of the meeting.

Public Works - Public Works Supervisor Miller reported public works crew is busy with routine maintenance. This week public works added a water and sewer tap for a new manufactured home that will be placed in the Konkolville Area.

Police - Police Chief Wilson reported Officer Remington completed the Instructor Development training and now will attend the Firearms Instructor class in May. Wilson commented it will be nice to have a certified Firearms Instructor for the Department. The Department has not had one since Officer Shore left.

Water/Wastewater - Water/Wastewater Supervisor Martin reported a bearing went out on the River Intake Pump.

Fire - Fire Chief Hoyt reported the Fire Department is busy with calls and staying busy doing routine maintenance on the fire trucks.

City of Orofino Regular Council Meeting held 1/28/2020
WORKSESSION

February 4, 2020 Work Session is cancelled. The next Work Session is set for March 3, 2020 in the Orofino City Park Arena.

EXECUTIVE SESSION

At 6:18 pm Councilmember Dunaway made a MOTION to go into Executive Session pursuant to Idaho Code 74-206 subsection 1 (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion included a request to have a roll call vote. The motion was seconded by Councilmember Swayne. A roll call vote was taken resulting in all ayes.

ADJOURNMENT

At 7:10 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmembers Swayne and Schrader seconded the motion and it passed unanimously.

[Signature]
Ryan Smathers, Mayor

ATTEST:

[Signature]
Jānci R. Montambo, City Clerk

City of Orofino Regular Council Meeting held 1/28/2020