MINUTES OF THE REGULAR COUNCIL MEETING 1/26/2021

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Absent: Jon Isbelle


Absent: Treasurer-Donna Wilson

Guests: Ken Harvey, Don Gardner, Molly Stanley, Sharon Barcus and Ernie Tuning

Media: Elizabeth Morgan and Nancy Butler via telephone

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on January 12, 2021. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Regular Planning and Zoning Meeting held on January 19, 2021 were submitted to the Council for information and review.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending January 16, 2021. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Reasons for Findings Special Use- Building Official Perry reported Clearwater County Ambulance District submitted a Special Use Application requesting to place and use two (2) single wide City of Orofino Regular Council Meeting January 26, 2021
manufactured homes for residential living quarters for Ambulance District Employees, and three (3) full service Recreational Vehicle (RV) parking spaces for short term temporary ambulance and emergency responding personnel. The use of Single Wide Manufactured Homes and Recreational Vehicles for residential living full time or part time is not permitted outright in the Public (P) zone and therefore this type of request is required to be a Special Use per City Code of Orofino Title 11 Chapter 2 Section 9-A. The property is located at 1195 Riverside Avenue.

Based upon all of the information and testimony given at the January 19, 2021 public hearing and in accordance with City Code and Idaho Code, Perry stated Planning and Zoning Commission recommends that the City Council of Orofino, as governing board, approve the Special Use request from Clearwater County Ambulance District to allow the use of two (2) single wide Manufactured Homes for dormitory housing and three (3) full service Recreational Vehicle hookups for short term temporary use at 1195 Riverside Avenue with the following conditions: (1) Only Clearwater County Ambulance and or disaster Employees stay in the manufactured homes, and (2) The Recreational Vehicle parking spaces are for short term temporary ambulance and disaster emergency responding personnel. Building Official Perry suggested another condition be placed on the Special Use and place a time frame to start the project. Don Gardner, representing Clearwater County Ambulance District commented that it will take time for the process and the County is willing to work with the City for the water and sewer hook-ups and expects that it will be completed within three (3) years.

After no further comments, Councilmember Swayne made a MOTION to accept Planning and Zoning’s recommendation and approve Clearwater County Special Use for 1195 Riverside with the conditions as (1) Only Clearwater County Ambulance and or disaster Employees stay in the manufactured homes, and (2) The Recreational Vehicle parking spaces are for short term temporary ambulance and disaster emergency responding personal attached. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Idaho Parks & Recreation Grant-Administrator Smathers reported Chris St. Germaine has an opportunity for funding from Idaho Parks & Recreation to construct an entry level mountain bike park at the recently developed Orofino Skate Park property located on Dunlap Road. The City will pledge $3,884 in kind labor, $2,160 in equipment and $12,500 cash contribution from Blue Cross Foundation towards the proposed Mountain Bike Park. A local contractor has pledged $3,000 in material value towards the project. This will increase and diversify access to healthy activities for our community. Councilmember Schrader made a MOTION to accept and move forward with the Mountain Bike Park Grant application. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Land and Water Conservation Grant-Administrator Smathers reported Chris St. Germaine has another opportunity to apply for funding to make improvements at the Champion Park (Basketball and Tennis courts). The proposed improvements will make the park accessible for those with disabilities, improve safety and bury the existing overhead electric utility lines. The City will pledge $1,255 in kind labor and equipment and $15,495 cash contribution towards the proposed improvements. The local utility company has pledged $2,000 in materials and labor for the project.

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Administrator Smathers commented this summer the basketball courts will be upgraded with new concrete, add a designated ADA parking site and access path, and upgrade to LED lighting. Councilmember Dunaway made a MOTION to move forward with the Champion Park Improvements Grant. Councilmember’s Schrader and Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

Water/Wastewater Dump Truck-Water/Wastewater Supervisor Martin reported back in 2004 a 1980’s Ford Dump Truck was modified to haul sludge one to two times a week. Martin commented he knew that he would need to replace the dump truck eventually but had not been able to find one and had started putting money aside in his budget in the vehicle fund for the last few years. Martin was looking at replacing the bed of the dump truck but the cost was $20,000 and he did not want to spend that kind of money to place on an old truck. Martin commented it’s been difficult to try to find the right truck to replace with because it has to be the right size to fit in the bay to store and the truck has to be an auto shift. Through the years Martin has been working with JD Repair out of Pasco, WA on engine rebuilds, cab and chassis’. Martin has found an older truck body that fits the measurements of the existing bay and it will be completely rebuilt from the ground up with new parts, so basically a new 2021 truck in an older style body with JD Repair, the cost is $85,500. The problem is, Martin is asking Council to allow him to purchase this vehicle this year. Martin stated he has enough money in his budget under the Vehicle Fund but he did not realize that he had to carry that over to purchase his vehicle, it would take an amendment to the budget for him to expend the money. If Council authorizes Martin to purchase the Dump Truck in the agreement Martin would need to pay 40% down to begin the process and the remainder when the vehicle is completed.

Councilmember Dunaway made a MOTION to amend the Budget and authorize Martin to purchase the Dump Truck in the amount of $85,500 from JD Repair paying the 40% down payment per agreement to get started and remainder when truck is completed. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

Request to Expand Orofino Rural Fire District Boundary-Fire Chief Hoyt reported he was contacted by the home owner at 308 Deer Cedar Road requesting to be annexed into the Orofino Rural Fire District. Hoyt provided a map for Council review and pointed out where the actual location was on the map. The corner of the property is touching the Orofino Rural Fire District boundary. This property would take the Fire Department approximately twenty five or more minutes to respond leaving from the Orofino Rural Fire District’s Fire Station. Hoyt commented he recognizes that the Council needs to not expand the boundaries and look at each request on a case by case basis. Hoyt was told by this individual that a neighbor is pouring concrete to have a house built next year which is touching his property and was interested in requesting to be annexed into the Orofino Rural Fire District. Councilmember Dunaway expressed that the boundaries are being stretched and it would take time to reach this area in a timely manner due to the road not being maintained, but also knows in order for the resident’s to get any homeowners insurance they would need to be in a Fire District. Councilmember’s all commented that eventually the District would need to be split up and form individual districts in each area and take the responsibility to authorizes help man with volunteers. Councilmember’s inquired how many more property’s on
Plantation Road that is an extension of Deer Cedar Road that can be developed and they too would want to be annexed in. Councilmember Dunaway stated currently the request is only coming from one resident at 308 Deer Cedar Road. The other property owners would need to come before the Council and request to be annexed in and it would be case by case bases. All Councilmember’s were in agreement it would be case by case base. After no further discussion, Councilmember Dunaway made a MOTION to approve the annexation of 308 Deer Cedar Road into the Orofino Rural Fire District. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator Smathers reported the Council talked about the possibility of purchasing the Medical Park Building for the use for the Police Department during a Work Session held on January 5, 2021 and again on January 12th, 2021 during a Regular Council Meeting. Smathers was directed to contact an Architect to have the building inspected. Smathers received a Structural Inspection Report from Keltic Engineering. A copy was submitted to the Council for review. Keltic Engineering reported the 1977 building is in very good condition and has no significant structural concerns. The building is currently not ADA compliant for parking, entrance, nor accessible restrooms, but the building was constructed very well and has top of the line finishes which increases the value of the property. Administrator Smathers met with Clearwater County Commissioners and they are selling Medical Park Building for $180,000. After Council discussion clarifying the FY 2021 Budget will be amended to accommodate the purchase.

Councilmember Swayne made a MOTION to purchase Medical Park Building for the Police Department in the amount of $180,000 from Clearwater County. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

It was noted a property description for the fifty foot (50’) easement on Braun Road is completed. This protects the access to Braun Road for any future development.

Administrator Smathers investigated what other cities allow for shipping containers. City of Sandpoint allow the containers but need to match with like siding. City Grangeville allow but not to exceed 90 days. City of McCall allow but not to exceed 60 days, and City of Lewiston don’t allow any in residential areas. Councilmember’s agreed to send the issue to Planning and Zoning Commission to get a recommendation on shipping containers.

Smathers reported the city received approval to order 9 more Laptop Computer’s for the Council and Department Heads. The City will receive reimbursement from the Cares Act program to purchase the Laptop Computers. The Laptops will be used for future meetings.

Treasurer Treasurer Wilson was not in attendance of the meeting but submitted the Clearwater County Tax Recap Revenue Report to the Council for review.

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Building Official-Building Official Perry reported the camper that was damaged in a recent fire on Michigan Avenue was removed. In other news Perry commented this time of year he attends his annual IDABO training either in Boise or Coeur d’Alene, but due to COVID-19 he will be attending his training all on-line.

Public Works-Public Works Supervisor Miller reported last meeting the Jet Rodder was stuck. Public Works was able to dig it up where it got stuck in the line. Miller reported they had to reconstruct a new lamp well for the sewer line which will be ready for the next slip lining project. Miller commented they fixed another water leak detected on Highway 12 by Idaho Transportation Department. This water line is connected under the river at the east end of the airport and encased in concrete. Thanks to Credence Clearwater Industrial for digging up the area, public works crew with the help from Jim and Michael they were able to fix it in six hours. It was noted the heater core was replaced in Robert’s 99 Ford pick-up.

Police-Police Chief Wilson reported he met informally with a few of the Board Members of the Gun Club. The police department may be able to use the Gun Club to conduct their qualifications on long range with Fire Arms. Wilson’s conversation included how often the Police would use it and most generally it would happen on a Friday. Wilson would hope to be good partners and offer equipment that would be stored at the Gun Club and they can have access to. This would be beneficial to both groups.

Police Chief Wilson thanked the Mayor and Council for the support in making an offer on the Medical Park Building and giving the department the ability for professionalism.

Water/Wastewater-Water/Wastewater Supervisor Martin reported tomorrow he along with Mayor Simmons, Administrator Smathers and Councilmember Swayne will conduct the interviews. Martin commented the interviews are set up for 9:00 a.m., 10:00 a.m. and 11:00 a.m. Martin is looking forward to get the extra help.

Fire-Fire Chief Hoyt reported annually in March is the Clearwater Fire Academy. The academy usually draws 260 to 270 Firemen for the training. It was noted due to Covid it was cancelled for this year. Chief Hoyt reported all the local Fire Department’s will hold trainings in Kamiah and Lewiston for smaller groups to attend. Hoyt commented two to four Fireman from Orofino will attend these training’s on week-ends that are scheduled.

EXECUTIVE SESSION

At 7:16 p.m., Councilmember Dunaway made a MOTION to go into executive session pursuant to Idaho Code 74-206 subsection 1 (a) to consider hiring a public officer, employee, staff member or individual agent wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion included a request to have a roll call vote. The motion was seconded by Councilmember Tilley. The motion passed with a roll vote resulting in all ayes.

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Councilmember Dunaway made a MOTION to return to regular session. Councilmember Swayne seconded the motion and it passed unanimously.

ADJOURNMENT

At 8:10 p.m., Councilmember Swayne made a MOTION to adjourn. Councilmember Tilley seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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