MINUTES OF THE REGULAR COUNCIL MEETING HELD 1/22/2019
Mayor Pro-Tem Don Gardner
6:00 p.m.
Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Shannon Schrader, Josh Tilley and Sean Simmons
Absent: Mayor Smathers

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Assistant Fire Chief-Keith Brink
Absent: Building Official-Todd Perry and Fire Chief-Jon Hoyt
Guest: Chris St. Germaine, CCED
Media: Elizabeth Morgan and Nancy Butler

AMENDMENT TO AGENDA
Councilmember Schrader made a MOTION to amend the agenda and add the Additional Bills as presented and the payroll ending January 19, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES
Councilmember Swayne made a MOTION to approve the Regular Council Meeting Minutes as written held January 8, 2019. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS
Councilmember Simmons made a Motion to approve the regular bills and the additional bills as presented and the Payroll ending January 19, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS
Proclamation - Great Kindness Challenge Week - Administrator Laam reported the Proclamation was requested by the Mayor recognizing January 28 through February 1, 2019 as the “Great Kindness Challenge Week”. Laam indicated after investigating the Great Kindness Challenge it was piloted with three Carlsbad, California public schools and has now expanded to all 50 states and 103 countries representing nearly 20,000 schools with over 10 million students who exhibited
in excess of 500 million personal acts of joy and kindness toward others. Mayor Smathers publicly proclaimed the week as the "Great Kindness Challenge" where the spirit of cooperation and kindness matter, both in Orofino and beyond.

Idaho State Parks, Recreation Land & Water Conservation Grant - Chris St. Germaine, CCED, submitted the final draft of the Idaho State Parks and Recreation Land & Water Conservation Grant (LWCF) for the proposed Skatepark. The total amount of the Skatepark project is $116,697 with the City’s share being $46,036. Local contractors will contribute in-kind match in the amount of $12,500 for site excavation and the preparation of the concrete pad. The LWCF grant will be in the amount of $58,161.

St. Germaine indicated we should hear in May if the Idaho Parks and Recreation Board will nominate Idaho LWCF projects for federal funding from the National Park Services (NPS). The NPS will likely give notice of awards in September 2019 whether the city is awarded funding for the construction of a Skatepark. If awarded, actual construction will not begin until Spring 2020.

Councilmember Schrader made a MOTION to move forward and submit the Land & Water Conservation Grant application. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Thank-you Email notification - The City of Orofino received an email notification from Tracy Loehner, Orofino Elementary School (OES) Teacher. On behalf of the OES Student Council, they wanted to thank the Mayor and Council for allowing them to attend the council meeting. It was an informative and learning process for the students. One of the things the students would like to get involved with is helping educate the public about removing trash from the wastewater collection system. The students will have a poster contest for the older students that they would circulate around town as well as a coloring contest for the younger students. Ms. Loehner and students would like to continue to partner in the community and are interested in any service they can perform to help with the City Council.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported on February 5th the Council will need a Work Session on the subject of Recreation. Laam deferred the rest of his report for the Executive Session later on in the meeting.


Building Official - Building Official Perry was not in attendance of the meeting but submitted the December 2018 Building Permit Report for Council review.

Public Works - Public Works Supervisor Miller reported the Public Works Crew fixed another water leak on a six-inch line behind Orofino Builders Supply. It was noted Miller is working with Ted Leach on the grease problem at Brookside Landing. In other news, work is going on inside the Park with replacing the railroad-tie stairs with concrete ones. Additionally, where sitting benches are now located on the dike, new concrete slabs will be poured next to the dike where the
benches will be reset so they will be off the actual walkway. Miller commented he and his crew have been diligent in applying deicer on upper Michigan where a portion of the road remains icy because the sun never reaches the road to thaw out. Councilmember Dunaway thanked Public Works for being aware of the road conditions and for their fast response.

Police - Police Chief Wilson reported he submitted a press release detailing the Police Department is currently working with the FBI on Hartford recovering evidence for the upcoming Murder Trial. The city's expense is lunches for the FBI members and kerosene and a machete that was used to cut down vegetation as part of the search. Councilmember Dunaway thanked the Police Chief for putting the word out.

In other news Mayor Pro-Tem Gardner inquired if Wilson found other software that will map calls for service. Police Chief Wilson said he is working with one company that provides a free service. The program uses Excel Software and works with a GPS. Wilson will find out more about the program and will report as soon as he completes his findings.

Water/Wastewater - Water/Wastewater Supervisor Martin reported there were no significant changes or violations during the Sanitary Survey last week with DEQ. Martin commented he was asked to sit on the Drinking Water Advisory Committee as a consultant and working and advising DEQ.

Fire - Fire Chief Hoyt was not in attendance of the meeting. Assistant Chief Brink reported there was not much to report other then the Fire Department is making Posters for the Health Fair at the Orofino Elementary this next week.

ANNOUNCEMENTS

Councilmember Simmons announced Orofino LoggerXross received notification that this race will be the first sanctioned in a series of races. There will be many Professional Motorcyclists to attend the July 6, 2019 Orofino LoggerXross.

EXECUTIVE SESSION

At 6:20 p.m. Councilmember Dunaway made a MOTION to go into executive session pursuant to Idaho Code 74-206 subsection 1 (i)to engage in communications with a representative of the public agency’s risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The motion included a request for a roll call vote. Councilmember Simmons seconded the motion and it passed resulting in all ayes.

ADJOURNMENT

At 6:55 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

Ryan Smathers, Mayor

ATTEST: Janet R. Montambo, City Clerk

City of Orofino Regular Council Meeting held on 1-22-2019