MINUTES OF THE REGULAR COUNCIL MEETING 1/12/2021

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Jon Isbelle, Mark Swayne, Jennifer Dunaway, Shannon Schrader and Doug Donner

Absent: Josh Tilley

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guest: Jordyn Howell

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on December 8, 2020. Councilmember Swayne and Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Regular Planning and Zoning Meeting held on December 15, 2020 were submitted to the Council for information and review.

BILLS AND CLAIMS

Councilmember Schrader made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending December 16, 2020 and January 2, 2021. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Safe Routes to School Coordinator Introduction-Administrator Smathers reported a few months back Chris St. Germaine presented an idea to the Council to bring Jordyn Howell on board to help with Safe Routes to School and to help Chris with Business Expansion County wide through Chamber of Commerce. Smathers asked Jordyn to attend the council meeting to introduce her to the Council. Jordyn thanked Mayor Simmons and Councilmembers for the opportunity to work with Chris St. Germaine helping with Safe Routes to School and Business expansion and retention for the community.

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Airport-Geese Problem-Administrator Smathers reported he was asking Council’s direction on what to do with the Geese that is becoming a problem at the Orofino Park and at the Orofino Airport. Trying to detour the Geese from landing in these two places a cheap fix was to put out a replica of a plastic Coyote in different areas. It worked the first week where the Geese would not land, but after the first week the Geese were no longer afraid and came back to the airport. After talking to Fish and Game there are other things that can be used to detour the Geese with cracker shells and propane bombs but eventually they don’t work either. After talking to John McClain with Fish and Game if Council approves the City can contact area hunters and see if they would work with the City to allow hunting of the Geese in the Airport area. Police Chief Wilson reported in the Ordinance it states no discharge of firearms in the city limits, and would need to amend Ordinance if this becomes a yearly thing. If reckless hunters shooting with the highway next to airport is a concern. Administrator Smathers reported only a select few hunters would only shoot over the water and would be shooting from a boat. Police Chief Wilson stated if it is a health and safety issue there is exemption. The police uses that exemption to kill a deer if it is still alive after being hit by a vehicle. If Council approves and is working with Fish and Game to help thin out the geese population a select group of local hunters can be exempt at the Orofino Airport. Each hunter is allowed four a day until the season closes January 31, 2021. If eight to ten hunters were chosen and it is clear on criteria for the public. It is not open to everyone. After no further discussion, Councilmember Swayne made a MOTION to proceed with the Geese depredation hunt at the Orofino Airport with the selected hunters to work with the Law Enforcement and Fish and Game. Councilmember Isbelle seconded the motion and it passed with a roll call vote as follows: Councilmember Donner, Aye; Councilmember Schrader, Aye; Councilmember Dunaway, Nay; Councilmember Swayne Aye and Councilmember Isbelle, Aye.

Proclamation School Choice Week-Mayor Simmons signed a proclamation, proclaiming January 24-30, 2021 as Orofino School Choice Week. Mayor Simmons recognizes the important role that an effective education plays in preparing all students in Orofino to be successful adults. Orofino is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home. Whereas, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

DEPARTMENTAL REPORTS

Administrator- Administrator Smathers reported he along with Building Official Perry met with Chris Steiner, CVH Maintenance Supervisor and Eric Hasenoehehl with Keltic Engineering on Monday to go through the Medical Park Building. Smathers reported Hasenoehehl commented after going through the whole building on how well the building was built, the doors and hardware still in good shape, he was impressed with the quality of the structure. It was noted Hasenoehehl will send his report via email to Administrator Smathers and as soon as he receives it he will forward it to the Mayor and Council for review. Councilmember Swayne inquired from Administrator Smathers about his meeting with the Commissioners. Smathers commented the Commissioners were willing to work with the City. Councilmember Swayne asked Police Chief Wilson if there will be any remodeling done on the building and if he had a plan. Chief Wilson responded there City of Orofino Regular Council Meeting held 1-12-2021
will not be much requirement for remodeling. The building is adequate for privacy and everything can be locked up properly and can be easily updated for ADA compliance. Wilson commented he does have a general plan for the building and a few of the non-bearing walls can be removed easily to make the office’s bigger, it will be limited changes in the beginning. If the price is conducive he was wanting to make a deal if all of Councilmember’s were in favor to help professionalize the police department. Most of the remodel can come from staff in house. The most important of the remodel would be barring the front office for Lahni so she would be more secured behind a window when dealing with the public. Wilson again reiterated that the modifications will be minimal in the beginning and once he is in there he will budget for anything in the future. It was noted Medical Park Building will be beneficial for the police department and their operations.

In other news, Administrator Smathers reported twenty one applications were returned for the Water/Wastewater vacancy. Smathers was inquiring from the Council if anyone was interested in participating in the interviews. Mayor Simmons and Councilmember Swayne both responded that they would. Smathers will get back with a date and times when the interviews will be scheduled to take place at City Hall.

Treasurer-Treasurer Wilson submitted the Revenue vs Expense by Fund Report ending November 2020 for Council review. Treasurer Wilson reported she is working on the 1099’s and W2’s to be completed and mailed out by the end of this week.

Building Official-A copy of the November and December 2020 Building Permit Reports was submitted to the Council for review. Building Official Perry reported on December 31, 2020 the Orofino Fire Department responded to a Recreational Camp Trailer fire on Michigan Avenue. Perry commented he talked to the owner of the property months before and was told no one was living there. Apparently someone was living there. Perry declared it a nuisance and the property owner has thirty (30) days to remove the burnt trailer. In other news Perry was inquiring from the Council their opinion on metal shipping containers used as storage sheds. Currently there are several that are popping up everywhere in the residential, public and commercial zones. Perry stated School District 171 ordered two to sit by the Orofino Elementary and just recently Orofino Cemetery came in with plans to have another metal shipping container to be placed where they have one now. The Cemetery wanted to build a wood roof over the both of them and use it as a storage shed. Perry has already counted ten to twelve set up on properties all over town. Since there is no building involved people purchase them and have them set so they are not coming in and inquiring if a building permit is required. Perry reported this is a governing body’s decision if they want to have them or not. The Ordinance does not have them identified and there is too much gray area to not allow it. Perry will go to Planning and Zoning Commission and throw out the topic and get their input. Councilmember’s all agreed to have a Work Session on this subject, but will wait to hear back from Perry before moving forward on possible amendment to the Ordinance. In other news Perry reported he will order the Smart TV’s to be installed in the council chambers. The TV’s will be beneficial for power points during public hearings.

Public Works-Public Works Supervisor Miller reported Luke Winterringer passed his Water Treatment Test and received his certification. In other news Miller and with the help from Chris City of Orofino Regular Council Meeting held 1-12-2021
St. Germaine applied for Water and Sewer Grants with DEQ to help fund requests for engineer proposals for future water and sewer projects. It was noted the jet rodder is down, while flushing out the sewer main it got stuck.

Police- Police Chief Wilson reported he along with the Sheriff is working with the School District 171 on school attendance. There is a staggering amount of kids not attending school and the police and sheriff are involved in welfare checks. The school would call a parent inquiring why their child was not in school. Most of the time the parents don’t even know their child missed school. In other news Sergeant Frazier worked with the Fire Department regarding funds that can be used to purchase beneficial supplies from COVID-19 Cares Act. Sergeant Frazier had the go ahead to purchase Surface Pro Laptops for the department that can be used for Zoom Meetings and use for other things for the department. Police Chief Wilson reported the computers used in the patrol cars does not have the ability to participate in Zoom meetings.

Chief Wilson announced that his post operation is doing well. His next appointment is March 1st and he will do physical therapy and expects to be back to working in no time and covering shifts.

Water/Wastewater- Water/Wastewater Supervisor Martin reported he is having telecommunication problems with the Adams Reservoir. Martin was assured the lines are fine but between the hours of 7:00 a.m. and 5:00 p.m. there is some kind of interference. Martin is working with and checking into cellular communication for Adams Reservoir.

Fire- Fire Chief Hoyt reported he received a letter from the State of Idaho Fire Rating. Hoyt is trying to prepare before the audit next month. The audit pertains fire hydrant, water plant, checking on flow test ratings, ages of equipment, training and documentation. This audit happens every eight to ten years for insurance purposes. The Orofino Fire Department for this area is rated a Class 4. Hoyt is taking inventory on all equipment he had to update the traffic cones with taller reflective ones, purchase First Aid Kits and LED road flares.

WORKSESSION

Medical Park- Discussion on possible purchase Medical Park Building for the Orofino Police Department. Administrator Smathers to move forward on investigating and get a structural inspection on foundation and Chief Wilson to check with Ziply Fiber or Inland Cell regarding high speed internet.

Orofino Rural Fire District Services Agreement- Requesting information and confirmation on Orofino Rural Fire District (ORFD) land taxes and payment. Administrator Smathers reported he received an email from ORFD. The Council has a copy of that email to review. A better clarification was presented on information that was requested.

Draft copy of Mutual Aid Agreement and Clearwater County Memorandum EMS Emergency Medical Services- Discussion on needing standards and guidelines in the Agreement for Rescue Emergency Medical Services. Don Gardner, Ambulance Representative and Fire Chief Hoyt to City of Orofino Regular Council Meeting held 1-12-2021
work together and define calls and get actual costs and identify other solutions and education. No changes in contract but wording would need to change in agreement.

Administrator Smathers reported all of the Work Session items are still in the works.

EXECUTIVE SESSION

At 7:25 p.m., Councilmember Dunaway made a MOTION to go into executive session pursuant to Idaho Code 74-206 subsection 1 (a) to consider hiring a public officer, employee, staff member or individual agent wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion included a request to have a roll call vote. The motion was seconded by Councilmember Schrader. The motion passed with a roll call vote resulting in all ayes.

Councilmember Swayne made a MOTION to return to regular session. Councilmember Donner seconded the motion and it passed unanimously.

ADJOURNMENT

At 9:04 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it passed unanimously.

Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk

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